SELF STUDY REPORT

FOR

3rd CYCLE OF ACCREDITATION

DR. MGR-JANAKI COLLEGE OF ARTS & SCIENCE FOR WOMEN

SATHYABAMA MGR MALIGAI 11 AND 13, DURGABAI DESHMUKH ROAD
RAJA ANNAMALAI PURAM CHENNAI
600028
www.mgrjanaki.ac.in

Submitted To

NATIONAL ASSESSMENT AND ACCREDITATION COUNCIL

BANGALORE

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1. EXECUTIVE SUMMARY

1.1 INTRODUCTION

Dr. MGR-Janaki College of Arts and Science for Women was founded in the memory of the late Chief Minister Bharat Ratna Dr. MGR and his wife Mrs. Janaki Ramachandran, who championed the cause of women's education, believing true empowerment of women can be obtained only through education and economic independence. For women to scale new heights and explore new territories, Dr. MGR - Janaki college offers innumerable job oriented courses. To translate their dreams into reality, the college is equipped with dedicated staff and infrastructure par excellence. More than 4000 students are enrolled in 14 undergraduate programs and 6 post graduate programs and a unique five year integrated program M.A. Natya (a combination of dance, music, theatre, history and philosophy) the only one of its kind in Tamilnadu. Around 160 faculty members across different disciplines work with the motto "Excellence through Diligence". The institution has been able to secure top university ranks every year in various disciplines. The institution secures placement for all the students who register.

The College has always been inclusive since its inception, with special focus on persons with speech and hearing impairment. The college also admits students with learning disabilities and other challenges. A large number of students are first generation learners and we believe that the experience at our institution will impact their lives remarkably.

Vision

To fashion competent, cultured, confident young women endowed with noble values that make them a shining star in the family and society.

Motto

Excellence through Diligence

Mission

- To financially empower women by freeing them from economic dependence. Towards achieving this end, the institution has embarked on various job-oriented courses that are in demand in the employment market.
- To motivate women to look beyond academic qualifications and develop core competencies and attain self-actualization. The knowledge components, the skill sets and attitudinal frameworks are so designed that help women in achieving this.
- To achieve inclusive education. As part of this goal as well as reflecting Bharat Ratna Dr. MGR's concern for the hearing impaired and physically challenged, the institution integrates as many of such students as possible in the mainstream.
- To empower students to cultivate the skills of moral resilience and use their influence to augment their

abilities as student artists keeping Indian culture and tradition as its foundation.

- To build a gender-neutral society by infusing in students a sense of equality, purpose, accountability, responsibility and personal strength to meet the challenges with stoic courage.
- To help students become leaders of tall standing, serving and building the society. By setting rigorous academic standards and giving students the support they need to meet those standards, the institution enables them to unlock their potentials and discover their own capabilities which provide them with the required confidence to lead.
- To develop well-rounded personalities through innovative and robust curricula. Learning to learn is the focus of the institution and not merely training for any specific vocation. Learning at the institution is an experience in itself.

1.2 Strength, Weakness, Opportunity and Challenges(SWOC)

Institutional Strength

- Progressive management focused on empowering women through higher education
- Proactive IQAC for enhancing quality education
- MoUs to enrich student experience
- Consistent University ranks
- Maximum placement
- Promoting self learning through MOOCs
- Zero discrimination and encouraging inclusion by ensuring a disabled friendly campus
- Department of Natya, one of its kind under the University of Madras
- Green campus
- Academic planner
- Healthy practices like compulsory internship, annual seminars by all departments, knowledge sharing sessions for teachers, eye opener sessions for students.
- Annual publication
- Training First generation learners
- Scholarships
- Woman empowerment at all levels
- Promoting & preserving the rich cultural heritage of our country by encouraging students to learn yoga and traditional art forms

Institutional Weakness

- Limited curricular flexibility due to affiliated status
- Yet to establish research departments.
- Consultancy services to be planned and executed.
- Teacher attrition due to research prospects in colleges and universities with research departments

Institutional Opportunity

- Potential for increasing student and faculty diversity
- Developing collaborations with other Universities

- Placement for students with higher pay package.

Institutional Challenge

- Funding for projects
- Stiff competition in student admission exists as we are located in an educational hub.
- Impact of metro rail construction work on campus activities and logistics

1.3 CRITERIA WISE SUMMARY

Curricular Aspects

The College being affiliated to the University of Madras follows the choice based credit system and this covers foundation courses in language, English, softskills, non-major elective, environmental studies and value education. Core, allied and elective papers which give a sound knowledge basis while compulsory extension activities prepare students for participatory and responsible roles in the future. This has been recently updated with the introduction of Outcome Based Education, specifying program outcomes and course outcomes in tune with job market requirements. A bridge course is conducted for all first year students soon after induction, to enable them to transit smoothly from school syllabus to that of the college.In addition to all this the college has included a few mandatory programs which includes internship after completion of second year, seminars and workshops by all departments every year and annual publication brought out by the college. Beyond the university prescribed syllabus, the college includes in its curriculum eye opener sessions where speakers from all walks of life are invited to address the students, students are instructed in yoga and self-defense, celebration of all national and seasonal festivals to give a strong sense of identity and understanding of the nation and culture.A special programme undertaken by the management is to provide free coaching for TNPSC and UPSC exams to 200 students every year.Besides these students are exposed to experiential learning through outreach programs.

Teaching-learning and Evaluation

Admission procedures are as per University of Madras and government norms.Students recommended by the University under the MUFES (Madras University free education scheme) are admitted.Besides these college also admits students recommended by reputed non-governmental organisations. Newly admitted students are given an orientation about the college – rules and regulations, Choice Based Credit System(CBCS) and also about the department by the department incharge faculty.They are then given a bridge course to fill the gap between school and college.Besides regular classes inside the classroom, students are taken on Industrial visits, fieldtrips, exposed to seminars and workshops, given opportunities to participate and to organize club activities. Participative and experiential learning enrich the students' learning experience. Students go through a certificate course during the semester and internship at the end of the second year and in the final year, they receive Placement training.Mentoring system is in place with every teacher as mentor for around 25 to 30 students.Lesson plans are adhered to and syllabus is completed on time.Question papers are set in accordance with Bloom's Taxonomy so as to evaluate the knowledge, comprehension, application and analytical aspects of the students' learning.Unit tests and model exams are held to check students' progress.This is followed by a Parent-teacher meeting to keep parents updated about their ward.Students who are academically weak are given remedial coaching.Students are encouraged to do online courses.The Academic calendar lays clear all the rules

and regulations, important dates and events, and information that students need to know.

Research, Innovations and Extension

Faculty and students are encouraged to participate and present papers in seminars. Every department organizes seminars or conferences or workshops once a year to provide students an insight into the areas pertaining to their subject. This instills curiosity, sustained interest and motivation to study more in the students. It exposes them to the idea of research and questioning even at the undergraduate level. Industrial visits give students a practical outlook. College insists on internship during the second year and this further strengthens the students' awareness on the latest trends in their respective fields. Guest lectures from specialists on the subject and industry experts further stimulate learning minds. Out reach programs help students gain awareness of ground realities and to orient their education towards practical requirements.

The college brings out an annual publication which is a collection of articles pertaining to their field of expertise on a given topic. Departments bring out inhouse magazines. Students are encouraged to contribute to this. It provides a platform for their innovative ideas and to nurture independent thinking. The college provides multiple opportunities to students to build a critical mind in tune with its mission to empower them.

Infrastructure and Learning Resources

An eco friendly campus provides an ideal learning ambience. Classrooms are well ventilated and furnished, labs well equipped and libraries well stocked. The infrastructure is well maintained. Gymnasium and sports equipment are periodically serviced or replaced. Campus is wi-fi enabled and students have access to computers and a language lab. The campus is disabled friendly. Various cells have been established for specific focus on activities and these function effectively. Central Library purchases book based on requirements submitted by departments at the beginning of the year. The central library has a book bank facility .Library updates faculty and students on new purchases through notices and mail. Library also coordinates with other city libraries for inter library loan of study material. OHP and LCD are available for teaching aids. Teachers adopt a variety of pedagogical methods. ICT based learing is pracriced and encouraged,

Laboratory wastes are safely and systematically disposed. MoU has been signed with other institutions to enable exchange of resources. Sprawling campus and playground facilitate sports students to come back with trophies from almost every match. They are well trained and college provides for all their needs. Faculty Orientation Programme is held at the beginning of every academic year. Teachers are encouraged to attend seminars and Faculty development programmes. A large and comfortable air conditioned auditorium, seminar halls and open ground are available for gatherings of academic and cultural purposes. College provides ideal ambience not only for academic purposes but also for celebrations and festivals that draw out the multiple talents of students.

Student Support and Progression

Freshers who enter the college go through an Orientation session where they are briefed about the college and their study program. Bridge course, Mentoring sessions, Fresher's day are organized to ensure they are comfortable in the new ambience. Mentoring and parent teacher meet are held regularly.Departments have

several clubs and students are drawn to at least one of these. Several Cells have been instituted for the benefit of students. Entrepreneurship and Placement Cells focus on enriching the student beyond the prescriptions of the University. Counselling Cell ensures their emotional comfort . Anti Ragging Cell ensures absolute safety for students. Eye opener sessions , guest lectures and seminars, Industrial visits and internships, certificate courses, employability training, Yoga and self defense classes are all conducted to enrich their learning. Enrollment in extension activity and out reach programmes give the much required awareness of social responsibilities.

The college admits students with special needs. A faculty incharge of these students ensures that additional attention is given to them for excelling in academics, sports and culturals. They are enrolled into several certificate courses that equip them for job markets. The Placement Cell ensures that they are trained and well placed. They are also given fee waivers. They are coached specially for competitive exams.

In keeping with the vision of the college, students are moulded into confident, competent and cultured individuals when they step out of the portals of the college equipped and empowered.

Governance, Leadership and Management

The institution functions with the motto of 'Excellence through Diligence'. The Management has a clear vision and mission which is executed through an organized team. There is a decentralization of responsibility. Committees with defined responsibilities play their roles meticulously. Accountability is ensured through periodic reports. Sufficient opportunities are provided to faculty members for upskilling themselves. Student support systems are in place to ensure that every measure is student friendly and that every step is taken to ensure student welfare and progress. Examination, mentoring, cultural, grievance redressal and many such committees ensure that the student is academically and emotionally comfortable.

Academic audits are conducted periodically and class committee meetings held regularly. Feedbacks are procured from stakeholders and acted upon. Staff meetings, governing council meetings and department meetings are held to disseminate/share information and discuss academic progress. All departments submit the Academic planners before the commencement of the new academic year and these are meticulously checked for implementation. Vacancies are promptly filled. Principal ensures faculty performance individually and departmentwise. Quality is ensured through every small program. College calendar, magazine, annual publication and reports are prepared with care to ensure transparency and effective functioning.

Institutional Values and Best Practices

The college lays stress on inclusivity. Students with special needs are admitted especially those with hearing and speech impairment and every effort to integrate them into the mainstream is taken. Empowerment of women being the mission, several efforts are initiated towards building the holistic personality of students. Everyday assembly, secular prayers once a week, eye-opener sessions, mentoring, celebration of national and seasonal festivals, stringent reminders for saving energy and resources, effective waste disposal, scholarships for economically weak, fee waivers for sports students and those with special needs are values dear to the college. The values are projected through all our activities be it academic or cultural. One very exceptional feature of the college management is the effort taken to provide free coaching to 200 students every year to write UPSC and TNPSC exams. The college is committed to its vision and mission and ensures that every

student who graduates is confident, competent and cultured.

2. PROFILE

2.1 BASIC INFORMATION

Name and Address of the College	
Name	Dr. MGR-Janaki College of Arts & Science for Women
Address	Sathyabama MGR Maligai 11 and 13, Durgabai Deshmukh Road Raja Annamalai Puram Chennai
City	Chennai
State	Tamil Nadu
Pin	600028
Website	www.mgrjanaki.ac.in

Contacts for Communication					
Designation	Name	Telephone with STD Code	Mobile	Fax	Email
Principal	R. Manimekalai	044-24937382	9600102949	-	admin@mgrjanaki.ac.in
IQAC / CIQA coordinator	Ragitha Radhakrishnan	044-9600102949	8075681698	-	ragitha@mgrjanaki.ac.in

Status of the Institution	
Institution Status	Self Financing

Type of Institution	
By Gender	For Women
By Shift	Regular Day Evening

Recognized Minority institution	
If it is a recognized minroity institution	No

Establishment Details

State	University name	Document
Tamil Nadu	University of Madras	View Document

Details of UGC recognition

Under Section	Date	View Document
2f of UGC		
12B of UGC		

Details of recognition/approval by stationary/regulatory bodies like AICTE,NCTE,MCI,DCI,PCI,RCI etc(other than UGC)

Statutory Regulatory Authority	Recognition/Approval details Institution/Department programme	Day,Month and year(dd-mm-yyyy)	Validity in months	Remarks
No contents				

Recognitions

Is the College recognized by UGC as a College with Potential for Excellence(CPE)?	No
Is the College recognized for its performance by any other governmental agency?	No

Location and Area of Campus

Campus Type	Address	Location*	Campus Area in Acres	Built up Area in sq.mts.
Main campus area	Sathyabama MGR Maligai 11 and 13, Durgabai Deshmukh Road Raja Annamalai Puram Chennai	Urban	4.93	10732.34

2.2 ACADEMIC INFORMATION

Details of Programmes Offered by the College (Give Data for Current Academic year)						
Programme Level	Name of Programme/Course	Duration in Months	Entry Qualification	Medium of Instruction	Sanctioned Strength	No.of Students Admitted
UG	BA,English,	36	HSC	English	70	36
UG	BA,Tamil,	36	HSC	Tamil	70	23
UG	BSc,Biochemistry,	36	HSC with Chemistry and Biology	English	50	50
UG	BSc,Microbiology,	36	HSC with Biology or Botany or Zoology	English	100	96
UG	BSc,Mathematics,	36	HSC with Mathematics or Physics or Chemistry or Statistics or Computer Science	English	70	18
UG	BSc,Psychology,	36	HSC	English	50	49
UG	BSc,Computer Science,	36	HSC with Computer Science or Mathematics or or Statistics or Business Mathematics	English	155	152
UG	BSc,Visual Communication,	36	HSC	English	30	6
UG	BBA,Business Administration,	36	HSC	English	140	140
UG	BCA,Computer Applications,	36	HSC with Computer Science or Mathematics	English	205	204

			or Statistics or Business Maths			
UG	BCom,Commerce,Corporate Secretaryship	36	HSC with Accountancy and Commerce	English	140	131
UG	BCom,Commerce,General	36	HSC with Accountancy and Commerce	English	149	146
UG	BCom,Commerce,Bank Management	36	HSC with Accountancy and Commerce	English	70	56
UG	BCom,Commerce,Accounting and Finance	36	HSC with Accountancy and Commerce	English	140	140
PG	MA,English,	24	BA English or any Degree with Foundation Course Part II English	English	40	19
PG	MSc,Microbiology,	24	BSc degree in any branch of Science	English	29	26
PG	MA,Natya,five years integrated course	60	HSC	English	40	22
PG	MSc,Applied Psychology,	24	BA or BSc in Psychology	English	29	25
PG	MA,Human Resource Management,	24	Any UG Degree	English	40	18
PG	MSc,Information Technology,	24	BSc degree with Mathematics or Statistics	English	26	17

PG	MSc,Bioinformatics And Clinical Trial Management Non Medical,	24	or Business Mathematics or Business Statistics or Mathematical Physics			
			Pass in BSc or BE or BTech in biotechnology or B.V.Sc or MBBS or BDS or BCA or BPharm or BPT	English	26	10

Position Details of Faculty & Staff in the College

	Teaching Faculty											
	Professor				**Associate Professor**				**Assistant Professor**			
	Male	Female	Others	Total	Male	Female	Others	Total	Male	Female	Others	Total
Sanctioned by the UGC /University State Government	0				0				0			
Recruited	0	0	0	0	0	0	0	0	0	0	0	0
Yet to Recruit	0				0				0			
Sanctioned by the Management/Society or Other Authorized Bodies	1				0				156			
Recruited	0	1	0	1	0	0	0	0	0	156	0	156
Yet to Recruit	0				0				0			

Non-Teaching Staff				
	Male	**Female**	**Others**	**Total**
Sanctioned by the UGC /University State Government				0
Recruited	0	0	0	0
Yet to Recruit				0
Sanctioned by the Management/Society or Other Authorized Bodies				59
Recruited	24	35	0	59
Yet to Recruit				0

Technical Staff				
	Male	**Female**	**Others**	**Total**
Sanctioned by the UGC /University State Government				0
Recruited	0	0	0	0
Yet to Recruit				0
Sanctioned by the Management/Society or Other Authorized Bodies				14
Recruited	2	12	0	14
Yet to Recruit				0

Qualification Details of the Teaching Staff

Permanent Teachers									
Highest Qualification	Professor			Associate Professor			Assistant Professor		
	Male	Female	Others	Male	Female	Others	Male	Female	Others	Total
D.sc/D.Litt/ LLD/DM/M CH	0	0	0	0	0	0	0	0	0	0
Ph.D.	0	1	0	0	0	0	0	40	0	41
M.Phil.	0	0	0	0	0	0	0	46	0	46
PG	0	0	0	0	0	0	0	70	0	70
UG	0	0	0	0	0	0	0	0	0	0

Temporary Teachers									
Highest Qualification	Professor			Associate Professor			Assistant Professor		
	Male	Female	Others	Male	Female	Others	Male	Female	Others	Total
D.sc/D.Litt/ LLD/DM/M CH	0	0	0	0	0	0	0	0	0	0
Ph.D.	0	0	0	0	0	0	0	0	0	0
M.Phil.	0	0	0	0	0	0	0	0	0	0
PG	0	0	0	0	0	0	0	0	0	0
UG	0	0	0	0	0	0	0	0	0	0

Part Time Teachers									
Highest Qualification	**Professor**			**Associate Professor**			**Assistant Professor**		
	Male	Female	Others	Male	Female	Others	Male	Female	Others	Total
D.sc/D.Litt/ LLD/DM/M CH	0	0	0	0	0	0	0	0	0	0
Ph.D.	0	0	0	0	0	0	0	2	0	2
M.Phil.	0	0	0	0	0	0	0	0	0	0
PG	0	0	0	0	0	0	0	7	0	7
UG	0	0	0	0	0	0	0	0	0	0

Details of Visting/Guest Faculties				
Number of Visiting/Guest Faculty engaged with the college?	**Male**	**Female**	**Others**	**Total**
	0	0	0	0

Provide the Following Details of Students Enrolled in the College During the Current Academic Year

Programme		From the State Where College is Located	From Other States of India	NRI Students	Foreign Students	Total
UG	Male	0	0	0	0	0
	Female	1206	37	2	0	1245
	Others	0	0	0	0	0
PG	Male	0	0	0	0	0
	Female	123	4	0	0	127
	Others	0	0	0	0	0

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Provide the Following Details of Students admitted to the College During the last four Academic Years					
Category		**Year 1**	**Year 2**	**Year 3**	**Year 4**
SC	Male	0	0	0	0
	Female	250	206	189	178
	Others	0	0	0	0
ST	Male	0	0	0	0
	Female	4	5	1	4
	Others	0	0	0	0
OBC	Male	0	0	0	0
	Female	1042	908	1021	1026
	Others	0	0	0	0
General	Male	0	0	0	0
	Female	70	85	92	92
	Others	0	0	0	0
Others	Male	0	0	0	0
	Female	12	10	9	10
	Others	0	0	0	0
Total		1378	1214	1312	1310

Institutional preparedness for NEP

1. Multidisciplinary/interdisciplinary:	The Institution offers several under-graduate and post graduate programs in Arts, Science and Humanities. The college is affiliated to the University of Madras and adheres to the guidelines established by the parent university from the admission norms to graduation. All the programs follow the Choice Based Credit System (CBCS) structure where each program has specific credits for Core, Allied, Elective, Soft skills and Value-Education. Our institution offers a unique 5 year integrated program –MA Natya which includes dance, music, theatre, yoga, philosophy and history. The M.Sc Bioinformatics program is an interdisciplinary program which includes Biology, Computer science

	and Mathematics. All the UG programs offer a non-major elective course which allows the students to choose multidisciplinary education from different domains. The Value Education course is offered to all the UG students to impart the life-skills. PG students were encouraged to take multi-disciplinary project works. Industry relevant skill development courses are offered to all the students of UG and PG programs. Communicative Skills, Soft Skills and Non Major electives is offered to all first year under graduate students. Certificate courses are offered in multiple disciplines. Computing Skills, Personality development skills and Environmental Studies is offered to second year students. Value education, internship and placement training is offered to the third year students.
2. Academic bank of credits (ABC):	The Institution follows the norms of the affiliating university for the credit system.
3. Skill development:	The Affiliating University offers soft skills for all under graduate and post graduate programs. Apart from that the institution offers mandatory Certificate Courses to all 2nd year undergraduate students to enhance knowledge and skill which increases their potential in the competitive job market. It is also mandatory for all 2nd year undergraduate students to attend a month long internship in other institutions/organizations/industry. It helps to empower the students with technical skills. The College has entered into MoUs with industry and training partners for skill development. Institution has partnered with the ICT Academy of the Government of Tamil Nadu for training the students and faculty. The vocational learning centre of the college trains interested students in basic tailoring and block printing. The Entrepreneur Development Cell and the Student Development Cell encourage and motivate students to get trained in vocational skills. Differently abled students are trained by the National film development corporation to develop theatre skills. The course outline of the Value education paper offered to all students includes humanistic, ethical, constitutional and universal human values. Further, the regular eye-opener sessions bring in experts from various fields who talk and motivate students to inculcate positivity. Industry relevant skill development courses are offered as electives to all the students of UG and PG programs.

4. Appropriate integration of Indian Knowledge system (teaching in Indian Language, culture, using online course):	• All the first year students are given training on the basics of Yoga. • As a part of the languages offered by the university all students undergo either Basic or Advanced Tamil as language paper. Sanskrit is also offered to students as foundation language. • Certificate course on Indian epics, music, dance, theatre and mythology is offered by the department of Natya and Sanskrit in which students enroll. • Annual college play, with a basic theme on culture and tradition is directed by the faculty of Natya department and enacted by our students. • Eye opener sessions and guest talks are organized on topics relevant to Indian thought and philosophy. • The value education classes offered to the final year students include Indian ethics, ideology and Philosophy. • All major Indian festivals are celebrated in the college with great enthusiasm and zeal to inculcate tradition and culture. • Daily assembly in the morning with secular prayer on Fridays are conducted.
5. Focus on Outcome based education (OBE):	From 2020-21the institution follows the outcome based education defined by the affiliating university. The institution follows the outcome based education with customized lesson plan manual which clearly states program outcome (PO) and program specific outcome (PSO). Awareness is created to students regarding the PO, PSO, CO through curriculum and orientation programs. Attainment of the outcome is analysed, assessed at the end of the program and discussed with the students.
6. Distance education/online education:	The institution adopts blended/hybrid model in which students attend regular lectures, seminars, workshops, club activities, co-curricular activities and extra -curricular activities which happens on campus. In the online mode, guest lectures and webinars are conducted. Google Meet, the virtual platform for synchronous learning is most preferred due to the ease and more participants can participate. Google classroom is adopted to monitor and manage class work and assignment. Learning also happens through other flipped classroom methods such as activity based learning, classroom activities, quiz and puzzles. Students and faculty are encouraged to register for MOOC .Several students have registered and completed courses in NPTEL. Students gain the industry required skills by completing these courses.

	The college also functions as a learner support centre for Indira Gandhi National Open University.

Institutional Initiatives for Electoral Literacy

1. Whether Electoral Literacy Club (ELC) has been set up in the College?	Yes, an Electoral Literacy Club has been set up in the institution. It is a platform to sensitize them on the electoral rights and familiarize them with the electoral process of registration and voting.
2. Whether students' co-ordinator and co-ordinating faculty members are appointed by the College and whether the ELCs are functional? Whether the ELCs are representative in character?	Yes, student's coordinator and coordinating faculty are appointed by the college and the ELCs are functional. They are voluntarily involved in creating awareness on the fundamental rights of voting. ELCs are representative in character.
3. What innovative programmes and initiatives undertaken by the ELCs? These may include voluntary contribution by the students in electoral processes-participation in voter registration of students and communities where they come from, assisting district election administration in conduct of poll, voter awareness campaigns, promotion of ethical voting, enhancing participation of the under privileged sections of society especially transgender, commercial sex workers, disabled persons, senior citizens, etc.	The college has an Electoral Literacy Club (ELC) that conducts voter awareness programs in the form of competitions, mime, posters and street play. A street play was performed by our students to propagate ethical voting. The ELC Club organizes oratorical events to create awareness on the importance of casting vote and how it helps in protecting the constitutional obligations. Voter awareness program sensitizes the students of the values, rights, duties and responsibilities of citizen. In order to sensitize the students and employees, institution conducts activities like observation of constitutional day and National youth day. The constitutional day on 26th November has been observed every year during which a pledge is taken by all students and faculty members. New Voters registration drive has been organized on campus with the help of the E-seva office of the government of Tamil Nadu during which students above the age of 18 apply to get enrolled in the electoral voter list. Voters education program was organized to create awareness about the value of vote and voting for the right candidate among the students.
4. Any socially relevant projects/initiatives taken by College in electoral related issues especially research projects, surveys, awareness drives, creating content, publications highlighting their contribution to advancing democratic values and participation in electoral processes, etc.	1. Voters awareness program by conducting mimes, competitions and posters 2. Observation of Constitution Day.

5. Extent of students above 18 years who are yet to be enrolled as voters in the electoral roll and efforts by ELCs as well as efforts by the College to institutionalize mechanisms to register eligible students as voters.	4.7% of students above 18 years are yet to be enrolled as voters in the electoral roll. Instructions have been given to them to enrol in the online portal. Activity conducted in the last year to motivate students above 18 years 1. Voter awareness program to emphasize values, rights, duties and responsibilities of citizens 2. Voter Registration Camp

Extended Profile

1 Students

1.1

Number of students year wise during the last five years

2022-23	2021-22	2020-21	2019-20	2018-19
3832	3804	3896	4018	4047

File Description	Document
Upload Supporting Document	[View Document](#)
Institutional data in prescribed format	[View Document](#)

2 Teachers

2.1

Number of teaching staff / full time teachers during the last five years (Without repeat count):

Response: 276

File Description	Document
Upload Supporting Document	[View Document](#)
Institutional data in prescribed format	[View Document](#)

2.2

Number of teaching staff / full time teachers year wise during the last five years

2022-23	2021-22	2020-21	2019-20	2018-19
147	143	133	136	144

3 Institution

3.1

Expenditure excluding salary component year wise during the last five years (INR in lakhs)

2022-23	2021-22	2020-21	2019-20	2018-19
87.98	105.59	128.97	261.71	203.22

File Description	Document
Upload Supporting Document	[View Document](#)

4. Quality Indicator Framework(QIF)

Criterion 1 - Curricular Aspects

1.1 Curricular Planning and Implementation

1.1.1

The Institution ensures effective curriculum planning and delivery through a well-planned and documented process including Academic calendar and conduct of continuous internal Assessment

Response:

- Curriculum of the college is strategized in such a manner as to implement the syllabus prescribed by the University of Madras to which the college is affiliated and to realize the vision and mission of the college guided by the motto. The University of Madras follows the CBCS pattern where there are140 credits for UG program and 91 credits for PG program.
- The college has a vision of empowering women with competence, culture and confidence. It therefore includes several aspects into the curriculum that will lead to the building of holistic personalities who are ethically sound and employable.
- Towards achieving these objectives and ingraining the values and philosophies upon which the college is built, the curriculum includes academics, internship, employability skills, sports, cultural and social work. All these are clearly enumerated in the college calendar which is distributed to the students at the beginning of the academic year.
- The Internal Quality Assurance Cell shares the action plan for the academic year and departments draft the planner to execute the same. The planner includes seminars, workshops, conferences, guest lectures, internships, association and club activities.
- The examination committee drafts schedules for internal tests and model examination.
- The Academic content delivery is a meticulously planned and executed process with periodic checks and feedback from stakeholders to ensure efficient functioning and effective results.
- From the Teaching perspective, every faculty is issued a log book for each subject. The classes handled, student attendance, tests, marks and performance details are entered and is periodically checked by Dean-Academics and Principal.
- From a learning perspective, the first years go through an orientation course that details them on the University credit schemes and examinations, attendance and evaluation patterns. They are further informed of the value packed activities of the college which includes, Bridge course followed by the course content, Presentation on syllabus content, scope of course, opportunities for higher education and career options.
- Guest lectures on syllabus related topics, Seminars on recent trends in the field, participation in webinars/seminars of relevance. Internship to be completed before entering final year.
- Industrial/library visits, Certificate courses, Seminars and assignments
- Employability training and Placement
- Learning experiences of students are enriched through club activities and provide platforms to draw out their potential. Remedial coaching for students in need of extra help is provided. Enrichment support is provided for high achievers. Students are encouraged to enroll for MOOC courses.
- Class committee meetings are held periodically where student's feedback is obtained. Required corrective measures are implemented and reports of the same submitted to the Principal. At the

end of the semester, written feedback from students is obtained and Principal holds discussions with faculty to suitably advise them. Result analysis is done after University results are published and effective steps are taken to enhance student performance.

- Special students are included into the mainstream, individual attention is given to ensure their comfortable understanding and special efforts are taken to give them a wide exposure through training opportunities outside the college.

File Description	Document
Upload Additional information	[View Document](#)
Provide Link for Additional information	[View Document](#)

1.2 Academic Flexibility

1.2.1

Number of Certificate/Value added courses offered and online courses of MOOCs, SWAYAM, NPTEL etc. (where the students of the institution have enrolled and successfully completed during the last five years)

Response: 101

File Description	Document
List of students and the attendance sheet for the above mentioned programs	[View Document](#)
Institutional programme brochure/notice for Certificate/Value added programs with course modules and outcomes	[View Document](#)
Institutional data in the prescribed format	[View Document](#)
Evidence of course completion, like course completion certificate etc. Apart from the above:	[View Document](#)

1.2.2

Percentage of students enrolled in Certificate/ Value added courses and also completed online courses of MOOCs, SWAYAM, NPTEL etc. as against the total number of students during the last five years

Response: 65.4

1.2.2.1 Number of students enrolled in Certificate/ Value added courses and also completed online courses of MOOCs, SWAYAM, NPTEL etc. as against the total number of students during the last five years

2022-23	2021-22	2020-21	2019-20	2018-19
2504	2428	2537	2603	2744

File Description	Document
Upload supporting document	[View Document](#)
Institutional data in the prescribed format	[View Document](#)

1.3 Curriculum Enrichment

1.3.1

Institution integrates crosscutting issues relevant to Professional Ethics, Gender, Human Values, Environment and Sustainability in transacting the Curriculum

Response:

The Institution includes in its curriculum programs, several aspects in addition to what is mandated by the University and also ensures that relevant Cross cutting issues that are significant are included in all activities.

- Eye opener sessions:

Eye opener sessions have been organized regularly ever since the college was instituted. These sessions expose students to talks on spirituality, health, gender, basic laws, Social ethics, environmental concerns, AIDS awareness, Self -defense etc. The awareness of students on several issues of current relevance is raised through such sessions.
Extension activities:
All the first years are inducted into either NSS, Rotaract, Red Ribbon Club or Youth Red Cross. They are involved in several activities that include awareness programs, rallies, organization of blood donation camps, talks and camps in schools and the local community etc. for 90 hours during their Undergraduate program. The participation in socially useful activities makes them realize the worth of life and human values.

- Syllabus:

Second year students do a paper on Environmental studies and soft skill programs on personality enrichment, spoken and presentation skills that help nurture their personalities.Final year students do a paper on Value education and this enriches them with knowledge of human values.

- Celebration of Festivals:

All religious festivals celebrated in college have a component that focuses on environment issues and charitable causes. Students organize competitions to create and raise awareness about culture, climate

change and sustainable practices.

- Club Activities:

Department clubs like Eco Club, Earth Club, Evironment Club, Green Health Club and many more create awareness and involve students in community friendly activities. Herbal gardens, maintenance of vermin-compost pit, cleaning campaigns within and outside college, are actively functioning.

- Seminars

Every year Women's day is commemorated through a seminar where several successful women from various fields address the students. Every department organizes workshops and seminars that focus on IPR, gender equity, disability issues, environment conservation, mental health etc. in tune with the respective discipline.

- Notices:

Notices about keeping lights and fans switched off when not required, using water optimally, avoiding plastic etc are put up to sensitize and remind students.

- Student Responsibilities:

Every department has clubs that are entirely managed by students to build their leadership and organization skills. They participate enthusiastically and this promotes team spirit and solidarity. The College Student Council shoulders several responsibilities throughout the year and they liaison with departments through department secretaries and class representatives. This raises their self -confidence and competence and encourages the spirit of involvement without any kind of discrimination. Being a women's college with the mission of empowering women, every opportunity to build their selfesteem and confidence is provided. Sports and cultural activities are great builders of team spirit and level all differences that may exist.

- Inclusivity:

Inclusivity is seamlessly incorporated into the system. Students with special needs study along with the mainstream and they participate in academic, sport and cultural activities. Faculty and peers support and empathize in healthy ways. Efforts are taken to provide them with value added courses and experiences for smooth integration into the society.

The institution thus integrates cross-cutting issues into all its programs effectively, nurturing the holistic development of young women.

File Description	Document
Upload Additional information	[View Document](#)
Provide Link for Additional information	[View Document](#)

1.3.2

Percentage of students undertaking project work/field work/ internships (Data for the latest completed academic year)

Response: 43.97

1.3.2.1 **Number of students undertaking project work/field work / internships**

Response: 1685

File Description	Document
Upload supporting document	[View Document](#)
Institutional data in the prescribed format	[View Document](#)

1.4 Feedback System

1.4.1

Institution obtains feedback on the academic performance and ambience of the institution from various stakeholders, such as Students, Teachers, Employers, Alumni etc. and action taken report on the feedback is made available on institutional website

Response: A. Feedback collected, analysed, action taken& communicated to the relevant bodies and feedback hosted on the institutional website

File Description	Document
Feedback analysis report submitted to appropriate bodies	[View Document](#)
At least 4 filled-in feedback form from different stake holders like Students, Teachers, Employers, Alumni etc.	[View Document](#)
Action taken report on the feedback analysis	[View Document](#)
Link of institution's website where comprehensive feedback, its analytics and action taken report are hosted	[View Document](#)

Criterion 2 - Teaching-learning and Evaluation

2.1 Student Enrollment and Profile

2.1.1

Enrolment percentage

Response: 82.04

2.1.1.1 **Number of seats filled year wise during last five years (Only first year admissions to be considered)**

2022-23	2021-22	2020-21	2019-20	2018-19
1379	1214	1312	1310	1384

2.1.1.2 **Number of sanctioned seats year wise during last five years**

2022-23	2021-22	2020-21	2019-20	2018-19
1633	1643	1620	1548	1600

File Description	Document
Institutional data in the prescribed format	[View Document](#)
Final admission list as published by the HEI and endorsed by the competent authority	[View Document](#)
Document related to sanction of intake from affiliating University/ Government/statutory body for first year's students only.	[View Document](#)
Provide Links for any other relevant document to support the claim (if any)	[View Document](#)

2.1.2

Percentage of seats filled against reserved categories (SC, ST, OBC etc.) as per applicable reservation policy for the first year admission during the last five years

Response: 73.32

2.1.2.1 **Number of actual students admitted from the reserved categories year wise during last five years (Exclusive of supernumerary seats)**

2022-23	2021-22	2020-21	2019-20	2018-19
408	368	417	348	361

2.1.2.2 Number of seats earmarked for reserved category as per GOI/ State Govt rule year wise during the last five years

2022-23	2021-22	2020-21	2019-20	2018-19
532	532	532	499	499

File Description	Document
Institutional data in the prescribed format	View Document
Copy of communication issued by state govt. or Central Government indicating the reserved categories(SC,ST,OBC,Divyangjan,etc.) to be considered as per the state rule (Translated copy in English to be provided as applicable)	View Document

2.2 Student Teacher Ratio

2.2.1

Student – Full time Teacher Ratio
(Data for the latest completed academic year)

Response: 26.07

2.3 Teaching- Learning Process

2.3.1

Student centric methods, such as experiential learning, participative learning and problem solving methodologies are used for enhancing learning experiences and teachers use ICT- enabled tools including online resources for effective teaching and learning process

Response:

The institution adopts a blend of traditional and innovative Teaching-learning methodologies that prepare students to face life and career in a balanced and healthy manner. Teachers give extra support to students in need and also foster self-learning, encouraging individuality to enrich the capacity of students with

potential for more.

EXPERIENTIAL LEARNING

- Field trips/Industrial visits - Students are taken on field trips to industries, corporate organizations, schools, libraries, NGOs, organizations that cater to mental health and research institutes.
- Internships - The institution insists on internship for all students. They are expected to complete the internship before entering the final year. This has been a fruitful experience from which students get a good grasp of what the job market demands.
- Project day - Most departments organize a Project day where students make models and try out practical applications of their subject learning. This brings out their creativity and innovation skills in addition to enhancing their understanding. They are able to try out real time testing of concepts learnt in the classroom. It is an opportunity to display their understanding and learning as well.

PARTICIPATIVE LEARNING

- Seminars and Assignments - The University prescribes assignment and seminars for all students on the basis of which they are evaluated for internal assessment. Students get an opportunity to express their interpretive skills.
- Clubs and Associations - Students organize programs through clubs and Associations entirely on their own and this makes them explore a wide array of activities. Competitions are conducted within and across departments. Inter collegiate competitions help them assess themselves amidst a bigger peer group.
- In-house magazines - Students are encouraged to write originally for magazines brought out by their departments and this nurtures their creative and research potential.
- Seminars/Conferences /Workshops/Guest lectures/Alumni talk - Guest lectures give new perspectives to students, encourages them to ask questions and motivates them to achieve more. Students participation in conferences organized by every department in the institution enable them to gain knowledge beyond the syllabus while participation in seminars organized by other colleges motivate them to compete. Successful alumna are invited to address students regarding higher education prospects and career building.
- Certificate courses - Every student is expected to enroll in a value added/ certificate course in the second year and complete it within the stipulated time.

PROBLEM SOLVING

- Classroom learning - Amidst lectures, faculty hold group discussion which encourage students to brain storm on the given topic. They are given challenging situations to deal with to build their problem solving abilities.
- Competitions - Students are informed of seminars and events happening in city colleges and encouraged to participate; this hones their competitive spirit and improves their ability to solve problems.

ICT- ENABLED TOOLS

- Blended learning - All departments make Power point presentations .Students are encouraged to employ e-resources for assignments. Inflibnet and Delnet resources are available in the library for

reference and research for those who present papers.

- Youtube - College activities that include seminars and celebrations as well as students achievements are uploaded on youtube, facebook and Instagram.

File Description	Document
Upload Additional information	[View Document](#)

2.4 Teacher Profile and Quality

2.4.1

Percentage of full-time teachers against sanctioned posts during the last five years

Response: 99.43

2.4.1.1 **Number of sanctioned posts year wise during the last five years**

2022-23	2021-22	2020-21	2019-20	2018-19
148	145	133	137	144

File Description	Document
Sanction letters indicating number of posts sanctioned by the competent authority (including Management sanctioned posts)	[View Document](#)
Provide Links for any other relevant document to support the claim (if any)	[View Document](#)

2.4.2

Percentage of full time teachers with NET/SET/SLET/ Ph. D./D.Sc. / D.Litt./L.L.D. during the last five years (consider only highest degree for count)

Response: 45.52

2.4.2.1 **Number of full time teachers with NET/SET/SLET/Ph. D./ D.Sc. / D.Litt./L.L.D year wise during the last five years**

2022-23	2021-22	2020-21	2019-20	2018-19
58	57	69	69	67

File Description	Document
List of faculties having Ph. D. / D.Sc. / D.Litt./ L.L.D along with particulars of degree awarding university, subject and the year of award per academic year.	[View Document](#)
Institution data in the prescribed format	[View Document](#)
Provide Links for any other relevant document to support the claim (if any)	[View Document](#)

2.5 Evaluation Process and Reforms

2.5.1

Mechanism of internal/ external assessment is transparent and the grievance redressal system is time- bound and efficient

Response:

TRANSPARENCY
The Examination committee functions effectively to ensure that all tests and exams are conducted periodically and valuations done to update students of their performance. The committee comprises of experienced teachers headed by a senior faculty member. There is one faculty member from every department to liaison with the committee and ensure prompt communication of all important matters regarding tests/examinations.
Exam time tables/schedules are shared with students through class teachers.
As per the stipulations of the University of Madras, end semester exam is held for 75 marks while internal assessment is done for 25 marks.
The internal marks are allotted for tests, assignments, seminars and attendance. Three tests are held and the average of the two best are considered. A model exam is also conducted.
Assignments are reworked to the best capacity of the student while seminars are announced well ahead of the date of presentation. The report sheet of students is sent to parents prior to the Parent – teacher meeting which is held every semester.
MECHANISM
The exam committee announces the test schedule for all internal tests at the beginning of the academic year and this is included in the academic calendar. Portion to be covered for each test is announced ahead and so is the pattern and marking scheme. Question papers are set accordingly. These are scrutinized by the heads of departments and checked by the exam committee. Marks are submitted to the committee on the specified date. If students are absent, they are given a test on another day.
University exam schedules are intimated to students and also put up in classrooms and notice boards. Scribes are provided for students in need as per university norms.
GRIEVANCE REDRESSAL
Internal tests are followed by a meet with parents so that the progress of wards can be discussed.
Class committee meetings are held. Students grievances or suggestions are voiced out and addressed

through this.With respect to university exams, students apply for revaluation or arrears as per university rules.

All efforts from the exam committee and department faculty are extended in the best interests of students to complete all tasks on time within the stipulated period.

Remedial coaching is given for academically weak students.

File Description	Document
Upload Additional information	[View Document](#)
Provide Link for Additional information	[View Document](#)

2.6 Student Performance and Learning Outcomes

2.6.1

Programme Outcomes (POs) and Course Outcomes (COs) for all Programmes offered by the institution are stated and displayed on website

Response:

- The college being affiliated to the University of Madras, follows the syllabus framed by the university for all courses. The Program outcomes and course outcomes mentioned in the syllabus are noted by the teachers in log books. With these guidelines the targets are achieved effectively.
- Handling of syllabus and setting of question papers is done in keeping with the POs and COs.
- Teachers are permitted to attend seminar, workshop, conferences and Faculty development programs which helps them to achieve the goals while imparting knowledge in class room.
- During orientation, students and parents are detailed on the outcome based education. They are informed about the Program Outcome and Course outcome. These are also available in the website.
- The Outcome based education designed on the basis of Bloom's taxonomy is part of the New Education Policy and this is implicitly followed. This ensures that students acquire the required competencies expected of each unit. The question paper pattern is structured to measure these competencies appropriately.
- Teachers inform students about the PO and CO so that students take all components of learning seriously and meticulously work towards achieving their best.
- The internal tests also follow the pattern so as to foster acquisition and application of knowledge and to enhance the analytical and evaluative skills of the students.
- After university results are published, every department conducts a result analysis which is then scrutinized by the Principal. The Principal holds meetings with the faculty to discuss the results and take suitable action for improvements.
- Alumni are invited to participate in department and college events, where they share how the program and course has helped in their career.

File Description	Document
Provide Link for Additional information	View Document

2.6.2

Attainment of POs and COs are evaluated.

Explain with evidence in a maximum of 500 words

Response:

Direct Assessment Methods:

- Examinations and Internal Tests: These are traditional methods to evaluate a student's knowledge and understanding of the subject matter. They help gauge the progress of individual students throughout the semester.
- Assignments and Project Work: These tasks enable students to apply theoretical knowledge into practical scenarios. They assess problem-solving abilities, critical thinking, and creativity.
- Laboratory Practical Examinations (for Science Students): These hands-on assessments evaluate practical skills, experimental techniques, and understanding of scientific principles in a controlled lab environment.
- Oral Presentations: Assessing students through oral presentations measures their communication skills, ability to articulate ideas, and present information effectively.

Indirect Assessment Methods:

- Class Committee Meetings: These meetings provide a platform for students to express their opinions on the curriculum, teaching methods, and overall learning experience. Feedback obtained here offers insights into the effectiveness of the educational program.

Feedback Collection:

- Students and Parents: Regular feedback collected from students and parents helps in understanding their perspectives on the quality of education, teaching methodologies, and areas that need improvement.
- Alumni Feedback: Alumni provide valuable insights into how well the education they received prepared them for real-world challenges. Their experiences post-graduation can highlight areas for improvement.
- Employer Feedback: Feedback from employers about the skills and knowledge of graduates entering the workforce aids in aligning educational programs with industry demands.

Continuous Improvement:

- Identification of Strengths and Weaknesses: Through these assessment methods and feedback channels, institutions can identify strengths and weaknesses in their programs, teaching methodologies, and curriculum design.

- Curriculum Enhancement: Insights gathered from assessments and feedback help in making informed decisions for curriculum improvements. This could involve updating course content, introducing new teaching methodologies, or incorporating emerging trends and technologies.
- Adjusting Learning Outcomes: Continuous assessment allows institutions to fine-tune their Program Outcomes (PO) and Course Outcomes (CO) to meet evolving educational standards and industry requirements.

Quality Enhancement:

- By integrating the feedback received into the educational framework, institutions ensure a higher quality of education that is more aligned with the needs of students, the job market, and society.

File Description	Document
Provide Link for Additional information	[View Document](#)

2.6.3

Pass percentage of Students during last five years (excluding backlog students)

Response: 92.26

2.6.3.1 **Number of final year students who passed the university examination year wise during the last five years**

2022-23	2021-22	2020-21	2019-20	2018-19
1200	1191	1354	1356	1060

2.6.3.2 **Number of final year students who appeared for the university examination year-wise during the last five years**

2022-23	2021-22	2020-21	2019-20	2018-19
1333	1297	1354	1386	1308

File Description	Document
Institutional data in the prescribed format	[View Document](#)
Annual report of controller of Examinations(COE) highlighting the pass percentage of final year students	[View Document](#)
Provide Links for any other relevant document to support the claim (if any)	[View Document](#)

2.7 Student Satisfaction Survey

2.7.1

Online student satisfaction survey regarding teaching learning process

Response: 3.75

File Description	Document
Upload database of all students on roll as per data template	[View Document](#)

Criterion 3 - Research, Innovations and Extension

3.1 Resource Mobilization for Research

3.1.1

Grants received from Government and non-governmental agencies for research projects / endowments in the institution during the last five years (INR in Lakhs)

Response: 2.4

3.1.1.1 **Total Grants from Government and non-governmental agencies for research projects / endowments in the institution during the last five years (INR in Lakhs)**

2022-23	2021-22	2020-21	2019-20	2018-19
0	0	2.40	0	0

File Description	Document
Upload supporting document	[View Document](#)
Institutional data in the prescribed format	[View Document](#)

3.2 Innovation Ecosystem

3.2.1

Institution has created an ecosystem for innovations, Indian Knowledge System (IKS),including awareness   about IPR, establishment of IPR cell, Incubation centre and other initiatives for the creation and transfer of knowledge/technology and the outcomes of the same are evident

Response:

Innovations

- The IQAC plans and encourages innovative certificate courses, Research projects, Faculty Development Program and Students' development programs.
- The Research and development cell while providing relevant training and workshops for students also encourages them to get involved in innovative research projects. Awareness sessions on IPR, Patenting and copyrights are organized for faculty and students.
- Each department has signed MoUs with industries to encourage Institution- Industry collaboration.

Indian Knowledge System

- Certificate course on Indian epics and mythology are offered by the departments of Natya and Sanskrit in which students enroll.
- Eye opener sessions and guests talks are organized on topics relevant to Indian thought and philosophy.
- The value education classes offered to second year students include Indian ethics, ideology and Philosophy.
- All major Indian festivals are celebrated in the college with great enthusiasm and zeal.
- Every day Morning assembly with secular prayers on Friday are conducted.

Intellectual Property Rights

- The IQAC organized a 2 day state level Workshop on 'Intellectual Property Rights' in collaboration with Tamil Nadu state Council for Science and Technology on 12 & 13 December 2019 to create awareness on IPR and Patenting. IPR awareness sessions were conducted by NIPAM for all faculty members and students.

Entrepreneurship Development Cell

- The basic aim of Entrepreneurship Development cell is to encourage college-level students to start their own enterprise. The ED cell empowers and inspires students to take initiatives and accepts responsibilities to thrive in the challenging world. The ED cell identifies talented students and motivates them to entrepreneurial areas through awareness camps and entrepreneurial development programs. Mentoring, guidance & counselling by faculty members through entrepreneurship cell boosts the students to indulge in activities for self-employment.

Research and Development Cell

- R&D Center involves in identifying new research areas, developing projects leading to publications in National/International Journals and conferences. All second year undergraduate students have to attend mandatory internship and submit the report. Post graduate students complete internship and project and submit the report. The cell encourages faculty members to undertake research projects and apply to the funding agencies.
- Knowledge sharing sessions are organized every Friday wherein teachers are encouraged to share their expertise in their respective fields with other faculty members.

ICT Academy

- The institution has signed a MoU with the ICT Academy which facilitates staff and students participation in several workshops. Eminent scholars are invited to address the students on contemporary and relevant topics.

File Description	Document
Provide Link for Additional information	[View Document](#)

3.2.2

Number of workshops/seminars/conferences including on Research Methodology, Intellectual Property Rights (IPR) and entrepreneurship conducted during the last five years

Response: 61

3.2.2.1 **Total number of workshops/seminars/conferences including programs conducted on Research Methodology, Intellectual Property Rights (IPR) and entrepreneurship year wise during last five years**

2022-23	2021-22	2020-21	2019-20	2018-19
21	17	6	8	9

File Description	Document
Upload supporting document	[View Document](#)
Institutional data in the prescribed format	[View Document](#)

3.3 Research Publications and Awards

3.3.1

Number of research papers published per teacher in the Journals notified on UGC care list during the last five years

Response: 0.27

3.3.1.1 **Number of research papers in the Journals notified on UGC CARE list year wise during the last five years**

2022-23	2021-22	2020-21	2019-20	2018-19
21	11	15	13	15

File Description	Document
Institutional data in the prescribed format	[View Document](#)
Provide Links for any other relevant document to support the claim (if any)	[View Document](#)

3.3.2

Number of books and chapters in edited volumes/books published and papers published in

national/ international conference proceedings per teacher during last five years

Response: 1.03

3.3.2.1 **Total number of books and chapters in edited volumes/books published and papers in national/ international conference proceedings year wise during last five years**

2022-23	2021-22	2020-21	2019-20	2018-19
77	57	6	54	89

File Description	Document
Institutional data in the prescribed format	[View Document](#)
Provide Links for any other relevant document to support the claim (if any)	[View Document](#)

3.4 Extension Activities

3.4.1

Outcomes of Extension activities in the neighborhood community in terms of impact and sensitizing the students to social issues for their holistic development during the last five years.

Response:

The institution takes keen interest in the overall development of the students and motivates them to participate in the co-curricular and extracurricular activities.

- Under the CBCS offered by the University of Madras each student has to enroll in any one extension activity and earn 20 credits before the completion of the course. The extension services include NSS, Rotaract, YRC and Red Ribbon Club.
- Extension services help build the social connect and care for the society. With the help of the faculty coordinators, programs are planned for every month under each extension service.
- Students are given an orientation on the importance of the extension activities at the beginning of the academic year.
- Awareness programs, talk on current and relevant topics like health & hygiene, women empowerment, employability skills are conducted. Blood donation camp, Eye & Dental screening camps are organized.
- Important national events like Independence day,Republic day, and festivals like Navarathri, Onam, Krishna Jayanthi, Holi, Christmas and Pongal are celebrated with enthusiasm.
- Students plan and organize activities at Speech and Hearing Impaired school in Ramavaram.
- NSS Unit conducts special camp at Maganyam and Azhagur village of Kancheepuram District. The 6 day camp included several training programs for the villagers which includes vermicomposting, mushroom cultivation, waste management training, digital banking and first

aid.

- These camps have been beneficial to the villagers and the NSS volunteers were sensitized to the nuances of life in the village.
- The Rotaract club, which is sponsored by the Rotary Club of Madras Coromandel   has organized a several projects which includes club service, community service and professional service.
- Teaching communication skills to children, distribution of food packets to the homeless, distribution of books to government schools and organizing sports meet for the differently abled have been the major and ongoing projects of the Rotaract club. RYLA camps have been organized by the parent rotary club to train the Rotracters.
- The Red Ribbon club, spreads awareness about AIDS and its prevention. Activities like drawing competition, slogan writing, rallies, street plays and counseling sessions are conducted by the RRC student volunteers. An ongoing activity of the club is blood grouping and the annual blood donation camp.
- The Youth Red Cross, with its motto to encourage the students to extend their humanitarian services to the society encourages students to participate in activates that promote the spirit of service without discrimination.
- Disaster management and First Aid training is offered to all YRC volunteers
- Most of the volunteers scribe for the visually challenged during the competitive examinations.
- Visits to old age homes, orphanages, Homes for the children with multiple disorders and participating in programs organized for the inmates has had a lasting impression on the students who realized that their actions have an impact in the less privileged and has helped in their holistic development.

File Description	Document
Provide Link for Additional information	[View Document](#)

3.4.2

Awards and recognitions received for extension activities from government / government recognised bodies

Response:

Dr. MGR-Janaki College of Arts & Science for Women was awarded as Tobacco Free Zone by Department of Health & Family welfare,Government of India in 2021-22. In the academic years of 2022-2023, several noteworthy individuals received prestigious accolades for their remarkable contributions. Dr. Ragitha Radhakrishnan was honored as a Women Achiever by Lions International, while Dr. N. Thilagavathy received the Best Women award from Tamil News Police Magazine, AchchamThavir. Dr. R. Selvarani secured a Silver medal in Masters Games by the Masters Games Association, Thiruvananthapuram, Kerala. Among the students, Nasreen Fathima was acclaimed as Woman Upcoming Youtuber of the Year, Savitha DKV as Woman Student Leader of the Year, Dhanya Prabhakaran as Woman Student Influencer of the Year, Mohanambal R as Woman UG Intern of the Year, Sindhiya S as Woman Sportsperson of the Year, S. Krithiga as Woman UG Student of the Year, Jayashree D as Best Woman PG Student of the Year, and Aarthi S for having the Best Woman Student Project of the Year. In the preceding academic year of 2021-2022, Dr. Ragitha Radhakrishnan was

honored as the Woman Academic Mentor of the Year, while N.S. Kothai received recognition as Woman Faculty of the Year. Dr. R. Selvarani secured a Silver medal in the National Masters Games Premier League, and Dr. N. Thilagavathy received the National Best Librarian Award. Additionally, various students were acknowledged for their excellence, including Monisha S as Woman Student of the Year, Anjana Lakshmi RSC as Best Woman PG Student of the Year, Gayathri P as Best Woman Graduate of the Year, B. Heena Banu for having the Best Woman Student Project of the Year, Sinchana Vinod as Woman Dancer of the Year, and Farah M as Woman Student Intern of the Year. Notably, in 2019-2020, Dr. Ragitha Radhakrishnan was recognized as one of the top 50 outstanding faculties from arts and science colleges, while Ms. D. Rajeswari, an Assistant Librarian, received the Best Social Service award from Madras Library Association. In 2018-2019, K. Sangeetha Priya stood as the State representative of Republic Day parade in Delhi, selected by the University of Madras, marking a history of excellence among these accomplished individuals across academia and various fields of expertise.

File Description	Document
Upload Additional information	[View Document](#)
Provide Link for Additional information	[View Document](#)

3.4.3

Number of extension and outreach programs conducted by the institution through organized forums including NSS/NCC with involvement of community during the last five years.

Response: 170

3.4.3.1 **Number of extension and outreach Programs conducted in collaboration with industry, community, and Non- Government Organizations through NSS/ NCC etc., year wise during the last five years**

2022-23	2021-22	2020-21	2019-20	2018-19
61	26	13	33	37

File Description	Document
Institutional data in the prescribed format	[View Document](#)
Provide Links for any other relevant document to support the claim (if any)	[View Document](#)

3.5 Collaboration

3.5.1

Number of functional MoUs/linkages with institutions/ industries in India and abroad for internship, on-the-job training, project work, student / faculty exchange and collaborative research during the last five years.

Response: 18

File Description	Document
Institutional data in the prescribed format	[View Document](#)
Provide Links for any other relevant document to support the claim (if any)	[View Document](#)

Criterion 4 - Infrastructure and Learning Resources

4.1 Physical Facilities

4.1.1

The Institution has adequate infrastructure and other facilities for,

- **teaching – learning, viz., classrooms, laboratories, computing equipment etc**
- **ICT – enabled facilities such as smart class, LMS etc.**

Facilities for Cultural and sports activities, yoga centre, games (indoor and outdoor), Gymnasium, auditorium etc (Describe the adequacy of facilities in maximum of 500 words.)

Response:

Dr.MGR Janaki College has a sprawling, spacious, ecofriendly 4.93 acre campus which includes well maintained class rooms, libraries, laboratories, computer facilities, sports facilities and administrative office. It has easy accessibility for students with disabilities. This ambience provides conducive learning environment. The campus is under CCTV surveillance. The facility is spread over 54 class rooms, a fully air-conditioned auditorium with a seating capacity of 600, fully air-conditioned hall with a seating capacity of 150, 2 seminar halls, air conditioned conference hall, a large hall, laboratories, library, wide open ground for sports- both indoor and outdoor and gymnasium.

Classrooms:

There are 54 classrooms (to accommodate the courses operated through two shifts) which are well ventilated and furnished with desks, chairs, fans, tubelights, blackboard and a public address system speaker.

Auditorium:

Fully Air-conditioned auditorium (MGR Arangam) with a seating capacity of 600 and a fully air-conditioned hall (Director K. Subrahmanyam Hall) with a seating capacity of 150.There is an LCD projector with screen fixed in this hall.

Seminar halls/Conference rooms:

Two Spacious seminar halls, air conditioned conference rooms and auditoriums are for the conduct of academic programs i.e., Conferences, seminars and workshops.

Laboratories:

Department of Biochemistry & Bioinformatics, Microbiology, Computer Science, BCA, Psychology, Visual Communication have well equipped laboratories. A language lab to enhance the communication skills of students. Computer labs are well networked with adequate systems. The college has a Multimedia lab, digital language lab, drawing halls with specially designed tables, air conditioned photography studio, air conditioned audio visual presentation lab. State of Art Audio studios and Video Lab and editing suite and a shooting floor are also available.

Library:

The institution has a well stocked Central library which is fully computerized and bar coded. In addition to this, every department has a department library. The Central library has a collection of 33,757 books and provides access to more than 100 journals and magazines. UGC N list, DELNET and INFLIBNET provide on line access to a number of resources. There is a book bank with a stock of 2500 books. The college also has an institutional membership with the British Council, the American library and the University of Madras library. The college is a member of the National Digital Library Club as well. Wifi

facility is available for faculty and students.

Sports ground:

The college has a sprawling ground with 3 stages and a gymnasium. The grounds are used for sports activities like Archery, volleyball, cricket, football, shuttle badminton and for celebration of festivals and cultural activities when around 3000 to 4000 students gather.

File Description	Document
Upload Additional information	[View Document](#)
Provide Link for Additional information	[View Document](#)

4.1.2

Percentage of expenditure for infrastructure development and augmentation excluding salary during the last five years

Response: 29.52

4.1.2.1 **Expenditure for infrastructure development and augmentation, excluding salary year wise during last five years (INR in lakhs)**

2022-23	2021-22	2020-21	2019-20	2018-19
17.61	11.00	20.21	112.36	71.30

File Description	Document
Institutional data in the prescribed format	[View Document](#)
Audited income and expenditure statement of the institution to be signed by CA for and counter signed by the competent authority (relevant expenditure claimed for infrastructure augmentation should be clearly highlighted)	[View Document](#)

4.2 Library as a Learning Resource

4.2.1

Library is automated with digital facilities using Integrated Library Management System (ILMS), adequate subscriptions to e-resources and journals are made. The library is optimally used by the faculty and students

Response:

The Library provides access to an extensive range of informative resources like Books, E-Books, Journals, E-Journals, Newspapers, and access to wide range of resources to improve the knowledge of the academic fraternity and students.

Library Facilities - The Library is fully automated and digitalized. The Staff and Students visit the library as often as possible for reference and for research. The Economically Weaker Section Students, avail the facility of book bank to borrow books.

Library Services

- Circulation Service.
- Reference Service.
- Book Bank Facilities.
- Question Bank Facilities.
- Photocopying and Printing Facilities.
- Library Orientation Program.
- Digital Library and Internet Facility.
- Open Access for all Students.
- Departmental Library.
- Library WEB OPAC.
- Access to E-Books & E-Journals in Campus and Remote Access.

Library Resources

DESCRIPTION	TOTAL
Total Number of Textbooks	33,757
Number of Titles	21,661
Circulation Books	15,656
Reference Books	5,146
Book Bank Books	2,746
Department Library Books	5,875
N-LIST	
E-Journals	6,000 +
E-Books	1,99,500+
DELNET	
E-Journals	1,00,000 +
E-Books	3,80,00,000
Digital Database	22 Databases from N-LIST (E-Journals -10, E-Books - 12) 12 Databases from DELNET.
AUTOLIB	
CD/DVD	18
Journals	08

Magazines	12

LOGIN	
N-LIST	https://nlist.inflibnet.ac.in/index.ph
DELNET	https://discovery1.delnet.in/
AUTOLIB	http://autolib-india.net
OPAC	http://192.168.1.101/opac/www.drmgrjanaki.ac.in

LIBRARY ONLINE DATABASE –DELNET-Access E-Journals

Arts and Commerce	**Sciences**
Commerce Communication & Transport(70)	Astronomy (39)
Economics (136)	Ayurveda(28)
Education (206)	Botany (90)
General Statistics (62)	Chemistry (154)
Political Science (86)	Mathematics (93)
Sociology (37)	Zoology (70)
Anthropology (25)	Environmental Sciences (146)

LIBRARY ONLINE DATABASE-INFLIBNET – N-List

- American Institute of Physics (18 titles and 10 years backfiles)
- Annual Reviews (33 titles and 10 years rolling back files
- Cambridge Core (224 tiles with 10 Years backfiles)
- Institute of Physics (46 Journals)
- Oxford University Press (206 titles and 10 years Backfiles)
- Royal Society of Chemistry (29 titles and 10 Years backfiles)
- Economic and Political Weekly (1 title and Access form 19 yrs back files)
- Indian Journal (250+ titles and access from 2007)
- EBSCOHOST (H W Wilson and Net Library) (2800+ and
- Ebrary Ebook (134000 + titles)
- Cambridge Books Online (1800 titles)
- Oxford Scholarship-ebooks (1400 = titles)
- MyiLibrary-McGraw Hill-ebooks (1124 titles)
- Institute of South East Asian Studies (ISEAS) Books titles.
- Springer eBooks (2005-2011) (2300 titles)
- Sage Knowledge ebooks (1000 titles)
- Taylor Francis eBooks (1800 – titles)
- World ebooks Library (33 lakhs titles)
- South Asia Archive World – ebooks Library 3000000

Institutional Membership

- British Council Library
- Madras University Library

Library User Report (01.06.2023 to 25.09.2023)

Total no. of Students : 14,986

Total no. of Staff : 424

Books Issued to the students : 660

Books Issued to the staff : 33

File Description	Document
Upload Additional information	[View Document](#)

4.3 IT Infrastructure

4.3.1

Institution frequently updates its IT facilities and provides sufficient bandwidth for internet connection

Describe IT facilities including Wi-Fi with date and nature of updation, available internet bandwidth within a maximum of 500 words

Response:

IT FACILITIES

· **24/7 Wi-Fi facility with latest gigabit switching with fibre connectivity is available in the campus**

· **Official Email IDs are provided through the college domain for departments and staff members**

· **High Performance 802.11ac Wave 2 (Wi-Fi) Access points**

· **Access points are installed in all the blocks for better access of internet.**

· **The campus is inter-connected with a planned telecom network providing intercom facility across all the departments and administrative office.**

SERVER DETAILS

· **System administrators are employed for IT related needs.**

· **Regular windows update, Microsoft product updates and security updates are rolling back from Windows Security Update service.**

SOFTWARE AVAILABLE IN THE INSTITUTION

·	AUTOLIB - Library Information Resource Centre Automation
·	MS OFFICE
·	MICROSOFT VISUAL STUDIO
·	DOTNET
·	MICROSOFT WINDOWS 10
·	ORACLE 10G
·	JAVA 1.5.0
·	NETBEANS 6.0
·	ADOBE DREAMWEAVER 2020
·	ADOBE PREMIUM PRO
·	ADOBE PHOTO SHOP
·	ADOBE ILLUSTRATOR
·	INDESIGN
·	3-D MAX
·	VISUAL BASIC 6.0
·	TURBOC++
·	ANDROID STUDIO
·	PYTHON
·	CREATIVE CLOUD FOR TEAMS

File Description	Document
Upload Additional information	[View Document](#)

4.3.2

Student – Computer ratio (Data for the latest completed academic year)

Response: 13.03

4.3.2.1 **Number of computers available for students usage during the latest completed academic year:**

Response: 294

File Description	Document
Purchased Bills/Copies highlighting the number of computers purchased	[View Document](#)

4.4 Maintenance of Campus Infrastructure

4.4.1

Percentage expenditure incurred on maintenance of physical facilities and academic support facilities excluding salary component, during the last five years (INR in Lakhs)

Response: 33.58

4.4.1.1 **Expenditure incurred on maintenance of infrastructure (physical facilities and academic support facilities) excluding salary component year wise during the last five years (INR in lakhs)**

2022-23	2021-22	2020-21	2019-20	2018-19
15.61	16.58	88.009	79.91	64.33

File Description	Document
Institutional data in the prescribed format	[View Document](#)
Audited income and expenditure statement of the institution to be signed by CA for and counter signed by the competent authority (relevant expenditure claimed for maintenance of infrastructure should be clearly highlighted)	[View Document](#)

Criterion 5 - Student Support and Progression

5.1 Student Support

5.1.1

Percentage of students benefited by scholarships and freeships provided by the institution, government and non-government bodies, industries, individuals, philanthropists during the last five years

Response: 14.21

5.1.1.1 **Number of students benefited by scholarships and freeships provided by the institution, Government and non-government bodies, industries, individuals, philanthropists during the last five years**

2022-23	2021-22	2020-21	2019-20	2018-19
504	743	463	580	494

File Description	Document
Upload policy document of the HEI for award of scholarship and freeships.	[View Document](#)
Institutional data in the prescribed format	[View Document](#)
Provide Links for any other relevant document to support the claim (if any)	[View Document](#)

5.1.2

Following capacity development and skills enhancement activities are organised for improving students' capability

1. *Soft skills*
2. *Language and communication skills*
3. *Life skills (Yoga, physical fitness, health and hygiene)*
4. *ICT/computing skills*

Response: A. All of the above

File Description	Document
Institutional data in the prescribed format	[View Document](#)
Provide Links for any other relevant document to support the claim (if any)	[View Document](#)

5.1.3

Percentage of students benefitted by guidance for competitive examinations and career counseling offered by the Institution during the last five years

Response: 36.85

5.1.3.1 **Number of students benefitted by guidance for competitive examinations and career counselling offered by the institution year wise during last five years**

2022-23	2021-22	2020-21	2019-20	2018-19
1650	1056	2106	1468	941

File Description	Document
Upload supporting document	[View Document](#)
Institutional data in the prescribed format	[View Document](#)

5.1.4

The institution adopts the following for redressal of student grievances including sexual harassment and ragging cases

1. **Implementation of guidelines of statutory/regulatory bodies**
2. **Organisation wide awareness and undertakings on policies with zero tolerance**
3. **Mechanisms for submission of online/offline students' grievances**
4. **Timely redressal of the grievances through appropriate committees**

Response: A. All of the above

File Description	Document
Proof w.r.t Organisation wide awareness and undertakings on policies with zero tolerance	[View Document](#)
Proof for Implementation of guidelines of statutory/regulatory bodies	[View Document](#)
Provide Links for any other relevant document to support the claim (if any)	[View Document](#)

5.2 Student Progression

5.2.1

Percentage of placement of outgoing students and students progressing to higher education during the last five years

Response: 22.45

5.2.1.1 **Number of outgoing students placed and / or progressed to higher education year wise during the last five years**

2022-23	2021-22	2020-21	2019-20	2018-19
326	295	224	423	115

5.2.1.2 **Number of outgoing students year wise during the last five years**

2022-23	2021-22	2020-21	2019-20	2018-19
1200	1191	1354	1356	1060

File Description	Document
Institutional data in the prescribed format	[View Document](#)
Provide Links for any other relevant document to support the claim (if any)	[View Document](#)

5.2.2

Percentage of students qualifying in state/national/ international level examinations during the last five years

Response: 0.13

5.2.2.1 **Number of students qualifying in state/ national/ international level examinations year wise during last five years (eg: IIT/JAM/NET/SLET/GATE/GMAT/GPAT/CLAT/CAT/ GRE/TOEFL/ IELTS/Civil Services/State government examinations etc.)**

2022-23	2021-22	2020-21	2019-20	2018-19
1	3	0	0	1

File Description	Document
Institutional data in the prescribed format	[View Document](#)
Provide Links for any other relevant document to support the claim (if any)	[View Document](#)

5.3 Student Participation and Activities

5.3.1

Number of awards/medals for outstanding performance in sports/ cultural activities at University / state/ national / international level (award for a team event should be counted as one) during the last five years

Response: 19

5.3.1.1 *Number of awards/medals for outstanding performance in sports/cultural activities at national/international level (award for a team event should be counted as one) year wise during the last five years*

2022-23	2021-22	2020-21	2019-20	2018-19
00	05	01	05	08

File Description	Document
Institutional data in the prescribed format	[View Document](#)
Provide Links for any other relevant document to support the claim (if any)	[View Document](#)

5.3.2

Average number of sports and cultural programs in which students of the Institution participated during last five years (organised by the institution/other institutions)

Response: 12

5.3.2.1 **Number of sports and cultural programs in which students of the Institution participated year wise during last five years**

2022-23	2021-22	2020-21	2019-20	2018-19
15	10	10	12	13

File Description	Document
Upload supporting document	[View Document](#)
Institutional data in the prescribed format	[View Document](#)

5.4 Alumni Engagement

5.4.1

There is a registered Alumni Association that contributes significantly to the development of the institution through financial and/or other support services

Response:

- Alumni Association was formed in 1999 and was registered in 2021.It works to connect with the alumna who contribute significantly to the development and encourage their participation in the activities of the institution.
- Students who complete the UG and PG programs are inducted into the Alumni Association.
- The Alumni carry the name of the institution as they are the brand ambassadors holding the values of the college high.
- The Annual Alumni meeting is held on the last sunday of every November to commemorate the birth anniversary of our founder Smt.Janaki Ramachandran.
- Alumna who are dispersed across the world gather in large numbers and share their success stories.
- Some of our alumna have joined the institution as faculty members.
- A series of lectures by Alumna were held as webinars on google platform during the Covid lockdown to keep the students active and motivated.
- Alumna are invited as resource persons to give guest lectures and talks in seminars. They are also invited as judges for events held as part of cultural activities.
- They help in organizing industrial visits, student's internship and guide students for placements. They also help in recruitment by coordinating with the placement cell of our college.
- Departments invite the alumna to interact with the students where they discuss the job prospects and higher education.
- The alumnae entrepreneurs provide guidance and share the knowledge to the students.
- Alumna who have excelled in sports, coordinate with the physical director and extend their support in all sports activities of the institution.

File Description	Document	
Provide Link for Additional information	[View Document](#)	

Criterion 6 - Governance, Leadership and Management

6.1 Institutional Vision and Leadership

6.1.1

The institutional governance and leadership are in accordance with the vision and mission of the Institution and it is visible in various institutional practices such as NEP implementation, sustained institutional growth, decentralization, participation in the institutional governance and in their short term and long term Institutional Perspective Plan.

Response:

Vision
To fashion competent, cultured, confident young women endowed with noble values that make them a shining star in the family and society.
Mission

- To financially empower women by freeing them from economic dependence. Towards achieving this end, the institution has embarked on various job-oriented courses that are in demand in the employment market.
- To motivate women to look beyond academic qualifications and develop core competencies and attain self-actualization. The knowledge components, the skill sets and attitudinal frameworks are so designed that help women in achieving this.
- To achieve inclusive education. As part of this goal as well as reflecting Bharat Ratna Dr. MGR's concern for the hearing impaired and physically challenged, the institution integrates as many of such students as possible in the mainstream.
- To empower students to cultivate the skills of moral resilience and use their influence to augment their abilities as student artists keeping Indian culture and tradition as its foundation.
- To build a gender-neutral society by infusing in students a sense of equality, purpose, accountability, responsibility and personal strength to meet the challenges with stoic courage.
- To help students become leaders of tall standing, serving and building the society. By setting rigorous academic standards and giving students the support they need to meet those standards, the institution enables them to unlock their potentials and discover their own capabilities which provide them with the required confidence to lead.
- To develop well-rounded personalities through innovative and robust curricula. Learning to learn is the focus of the institution and not merely training for any specific vocation. Learning at the institution is an experience in itself.

QUALITY POLICY
1. To provide a conducive academic environment and the best possible infrastructure for creating competent, self-reliant and socially responsible individuals.
2. To provide job-oriented and value-based education that ensures respect for the rights, differences and dignity of others.
3. To ensure responsibility and accountability in all relationships with its stakeholders including students, faculty, staff, partners, the government and local communities.
4. To provide an effective source of work force to contribute towards the growth and development of the nation on continual improvement basis.

The mission and objectives of the institution have been framed in harmony with the higher education policies of the State and are realized through quality teaming and multifarious activities of the Associations and Clubs. The institution creates an ambience in which learners imbibe the importance of perseverance, the joy of working with a purpose and the ethics of healthy competition. A holistic development of the learners is aimed at so as to promote personality development and self-confidence, The management along with the Principal discusses the progress made by the institution in academic, co-curricular and extracurricular activities regularly. Several committees headed by senior faculty members ensure the smooth functioning of all the activities of the institution.

File Description	Document
Upload Additional information	[View Document](#)
Provide Link for Additional information	[View Document](#)

6.2 Strategy Development and Deployment

6.2.1

The institutional perspective plan is effectively deployed and functioning of the institutional bodies is effective and efficient as visible from policies, administrative setup, appointment, service rules, and procedures, etc

Response:

- The strategic plan is effectively deployed by the institution. Plan of action stated at the beginning of the academic year ensures the prioritization, utilization and involvement of stakeholders at various levels.
- Several policies are framed and implemented.
- ISO audit was planned and the institution is certified as ISO 9001:2015.
- Job oriented courses that are in demand in the job market are offered.
- New courses like Visual communication, Tamil in the undergraduate and Applied Psychology in the post graduate level have been introduced.
- Center for excellence-RAISE (Research, Application, Innovation, Science and Technology, Entrepreneurship) has been established.
- Understanding the need to be associated with industries and other educational institutions for better exposure, many MoUs have been signed.
- Several National and International seminars and conferences have been organized by the departments and experts in the fields have been invited to talk to the students on relevant subjects. Eminent Alumni from different departments have been resource persons in seminars and workshops.
- Innovative teaching-learning methods is encouraged and ICT usage has been enhanced in teaching, learning and evaluation. A dedicated You tube channel helps teachers to prepare videos and apply innovative teaching methods.
- There is an increase in the number of students and faculty registering for NPTEL courses.
- All second year undergraduate students have to attend a mandatory internship and certificate

course.

- Several Student support cells work towards the holistic development of the students and to create a conducive environment for an enriching learning experience.
- Quality policy has been formulated and implemented.
- The IQAC plans, guides and monitors Quality Assurance (QA) and Quality Enhancement (QE) activities of the institution.
- Examination cell oversees the College examinations which includes scheduling of the internal test timetables, conduct of exam and evaluation of exams.
- Placement Cell handles campus placements of the graduating students of the college and organizes career counseling workshops to help students to succeed at the recruitment process.
- Alumni network, an extended and expanded identity of our college fosters a life-long intellectual and emotional connection between the alma mater and the Alumni.
- During the covid pandemic every department organized webinars and online workshops.
- The students senate helps to promote healthy participation of the students in extra-curricular and co-curricular activities and to foster goodwill and cordial relations between the students and the faculty.
- Industrial visits are planned by the departments to provide the required exposure to the students.
- Students receiving scholarships from Non-Governmental Organizations have increased over the last few years.
- The infrastructure is refurbished at regular intervals.
- RO plant is installed on campus to provide safe drinking water.
- Lush green campus with several trees and vermicompost pit is well maintained. Green audit is done.
- Several energy conserving measures have been implemented on campus. Energy audit is being carried out regularly.
- Faculty are appointed as and when vacancy arises. Every faculty has a workload of 18 hours per week which includes teaching, tutorial sessions and lab practical hours

File Description	Document
Provide Link for Additional information	[View Document](#)

6.2.2

Institution implements e-governance in its operations

1. Administration
2. Finance and Accounts
3. Student Admission and Support
4. Examination

Response: A. All of the above

File Description	Document
Screen shots of user interfaces of each module reflecting the name of the HEI	View Document
Institutional expenditure statements for the budget heads of e-governance implementation ERP Document	View Document

6.3 Faculty Empowerment Strategies

6.3.1

The institution has performance appraisal system, effective welfare measures for teaching and non-teaching staff and avenues for career development/progression

Response:

- Self-appraisal for the faculty members is done once a year and the IQAC collects the self-appraisal forms from the faculty which includes particulars of their qualifications, experience, seminar/conference participation, publication of papers/books etc.
- Evaluation of the teaching process of the faculty is done by the students who fill in the feed back form (Google form) which is collected and scrutinized by the Principal .
- Alumni of the institution give their feedback of their academic experience in the institution.
- Parents feedback is collected and any suggestive/corrective measure is analyzed and implemented.
- The suggestions are placed before the governing council of the institution and recommendations are implemented.
- Based on the evaluation and suggestions, orientation and training programs are arranged by the management to enhance the teaching-learning methods.
- In addition the monthly class committee meetings help to take immediate corrective measures.
- The teaching and non teaching faculty enjoy many welfare schemes provided by the management.
- Interest free loans are given to faculty on request.
- The monthly causal leave, permissions and on- duty leaves help them to maintain work – home balance.
- Faculty can avail paid maternity leave for 2 months.
- ESIC/ PF contribution is made available for the teaching and non-teaching faculty.
- Contribution by the way of festival advance is available. Free medical check ups are organized for faculty members.
- Faculty members are motivated to pursue Research and support is provided for the same. Faculty members are provided with leave for higher studies
- Faculty Development Programs are organized for the enhancing the knowledge and skills of the faculty in their respective fields.
- On Duty leave is given to the faculty to present papers and attend seminars and conferences.
- Management sponsors the registration fee, membership fees and travel expenses to attend conferences/seminars.
- Apart from academics activities, the Management arranges for a faculty picnic every year so as to create an informal and relaxed atmosphere and to establish a sense of belongingness and

camaraderie.

File Description	Document
Provide Link for Additional information	[View Document](#)

6.3.2

Percentage of teachers provided with financial support to attend conferences/workshops and towards membership fee of professional bodies during the last five years

Response: 22.76

6.3.2.1 **Number of teachers provided with financial support to attend conferences/workshops and towards membership fee of professional bodies year wise during the last five years**

2022-23	2021-22	2020-21	2019-20	2018-19
27	21	03	98	11

File Description	Document
Policy document on providing financial support to teachers	[View Document](#)
Institutional data in the prescribed format	[View Document](#)
Provide Links for any other relevant document to support the claim (if any)	[View Document](#)

6.3.3

Percentage of teaching and non-teaching staff participating in Faculty development Programmes (FDP), Management Development Programmes (MDPs) professional development /administrative training programs during the last five years

Response: 6.24

6.3.3.1 **Total number of teaching and non-teaching staff participating in Faculty development Programmes (FDP),** *Management Development Programmes (MDPs)* **professional development /administrative training programs during the last five years**

2022-23	2021-22	2020-21	2019-20	2018-19
17	15	10	12	03

6.3.3.2 Number of non-teaching staff year wise during the last five years

2022-23	2021-22	2020-21	2019-20	2018-19
45	43	37	44	42

File Description	Document
Institutional data in the prescribed format	[View Document](#)
Provide Links for any other relevant document to support the claim (if any)	[View Document](#)

6.4 Financial Management and Resource Mobilization

6.4.1

Institution has strategies for mobilization and optimal utilization of resources and funds from various sources (government/ nongovernment organizations) and it conducts financial audits regularly (internal and external)

Response:

- The only source of income is from the tuition fee collected from students. Tuition fee is fixed for the various courses and minor revision (increase or decrease) is carried out once in 3 years. The fees collected from the students is the lowest considering the affordability of the students of all strata of the society
- Based on the requirements of the Departments, the College yearly budget is created to guarantee the best possible use of financial resources.
- Every year nearly 200 students are identified by reputed NGOs and the management sponsors the educational cost of all these students, Students excelling in sports and special students are given fee consession. Every year 3 students are admitted under the MUFES (Madras University Free Education Scheme).
- Proper balance is maintained between the resource generated and utilization with the scope for growth.
- Maintenance works are carried out by well-trained personnel. Outsourcing is avoided in all possible ways to use the resources efficiently and optimally.
- To make sure the budget is being used as effectively as possible for its intended purpose, audits are conducted by a qualified Chartered Accountant and audited financial statements are prepared. The balance sheet is reviewed by auditors. The budget for the following academic year is effectively prepared based on this report. The audit assists management in understanding financial requirements and taking appropriate actions to utilize funds.

File Description	Document
Provide Link for Additional information	[View Document](#)

6.5 Internal Quality Assurance System

6.5.1

Internal Quality Assurance Cell (IQAC) has contributed significantly for institutionalizing the quality assurance strategies and processes. It reviews teaching learning process, structures & methodologies of operations and learning outcomes at periodic intervals and records the incremental improvement in various activities

Response:

- To ensure quality, a center for excellence - RAISE (Research, Applications, Innovation, Science & Technology Entrepreneurship) was established in 2022.
- IQAC and the center for excellence conducts training programs for students and faculty through the year. Every department organizes seminar, workshops and training programs where experts from academia, industry are invited to share their knowledge and experience.
- All 2nd year Undergraduate students have to enroll for a job oriented certificate course offered by the department.
- Final year under graduate students have to undergo a mandatory internship and submit the report.
- Post graduate students have internship and project work as a part of the curriculum.
- Students are encouraged to participate in conferences, seminars in other institutions and present papers.
- Faculty members are encouraged to register for Ph.D and the faculty members are permitted to attend conferences, seminars and present papers.
- Conference on Intellectual Property Rights and Patenting was organized to create an awareness on Research Ethics.
- Workshop on SPSS (Statistical Package for Social Science) has been conducted to enable the postgraduate students and faculty members to perform statistical analysis for project/research.
- Language lab helps improving the communication skills of students.
- Every department has signed MOU with institutes and industries for knowledge enhancement.
- Institute-Industry linkages help in enhancing practical knowledge and placement opportunities.
- Through US-IEF (United States –India Educational Foundation) the institution is hosting a Full Bright-Nehru English Teaching Assistant and a Full Bright Scholar in the department of Natya.
- The ICT Academy of Tamilnadu conducts several Faculty development programs and training sessions for students.
- To encourage publication, the institution brings out a book with articles compiled by faculty members on a specific topic every year. Articles from students are published in the college magazine and department news letters.
- Knowledge sharing sessions are conducted twice a month during which a faculty from a department will present interesting and recent facts in her subject to all other faculty members.
- Academic audits and other feedbacks received from stakeholders are analyzed and suggestions received from them are used to improve the quality aspects in the teaching methodology. Emphasis is given to maximize progression to higher studies and placement.

File Description	Document
Provide Link for Additional information	[View Document](#)

6.5.2

Quality assurance initiatives of the institution include:

1. **Regular meeting of Internal Quality Assurance Cell (IQAC); quality improvement initiatives identified and implemented**
2. **Academic and Administrative Audit (AAA) and follow-up action taken**
3. **Collaborative quality initiatives with other institution(s)**
4. **Participation in NIRF and other recognized rankings**
5. **Any other quality audit/accreditation recognized by state, national or international agencies such as NAAC, NBA etc.**

Response: C. Any 2 of the above

File Description	Document
Quality audit reports/certificate as applicable and valid for the assessment period.	[View Document](#)
Provide Links for any other relevant document to support the claim (if any)	[View Document](#)

Criterion 7 - Institutional Values and Best Practices

7.1 Institutional Values and Social Responsibilities

7.1.1

Institution has initiated the Gender Audit and measures for the promotion of gender equity during the last five years.

Describe the gender equity & sensitization in curricular and co-curricular activities, facilities for women on campus etc., within 500 words

Response:

- Dr. MGR Janaki College has demonstrated a strong commitment to promoting gender equity through a series of impactful events conducted over the years. These events, spanning various departments and fields of study, have actively contributed to fostering a culture of gender equality and empowering women.
- Events include workshops, guest lectures, webinars, club activities, and conferences, all tailored to address the unique challenges and opportunities facing women in different spheres. One noteworthy example is the "State Level Workshop on Women Financial Empowerment," organized in both 2018 and 2022 for different departments.
- These workshops not only provided valuable insights into financial independence but also served as platforms for networking and knowledge sharing among women. These events events underscore the commitment of the college to sustaining the impact of such initiatives over time.
- The club activities held in various departments have also played a pivotal role in promoting gender equity. From discussions on feminism to reviews of literature and movies, these activities have encouraged critical thinking and self-expression among students, fostering a sense of inclusivity and openness. Furthermore, the interdepartmental competition on poster making on posh and mime exemplifies how creativity and art can be harnessed to spread awareness about gender-related issues.
- The college has extended its reach by hosting national and international conferences, featuring topics such as Tamil literature, women's roles in society, and empowerment. The commitment of the college to gender equity is also evident in the guest lectures, that have covered a wide range of topics from discussions on women entrepreneurs' challenges to addressing issues of sexual harassment at the workplace, these lectures have equipped students with knowledge and awareness, essential for navigating real-world situations.
- The College Correspondent, Dr. Latha Rajendran holds prestigious positions and responsibilities in Women's Voluntary Organizations like WIA (Women Indian Association) and UWA (University Womens Association). A few faculty are also members of these organizations.
- This college holds affiliation with the prestigious University of Madras, thereby adhering closely to the university's meticulously crafted syllabus.
- The college features an insightful array of seven courses dedicated to the nuanced exploration of gender issues, reflecting a commitment to fostering a comprehensive understanding of this crucial subject.
- Moreover, the college embraces and honours the essence of womanhood through its annual celebration of Navaratri. This vibrant and culturally significant event not only pays homage to the divine feminine but also serves as a poignant commemoration, highlighting the invaluable

contributions and strengths of women in society. Through these celebrations, the college underscores the significance of acknowledging, cherishing, and empowering women in all spheres of life.

File Description	Document
Provide Link for Additional information	[View Document](#)

7.1.2

The Institution has facilities and initiatives for

1. **Alternate sources of energy and energy conservation measures**
2. **Management of the various types of degradable and nondegradable waste**
3. **Water conservation**
4. **Green campus initiatives**
5. **Disabled-friendly, barrier free environment**

Response: C. 2 of the above

File Description	Document
Policy document on the green campus/plastic free campus.	[View Document](#)
Provide Links for any other relevant document to support the claim (if any)	[View Document](#)

7.1.3

Quality audits on environment and energy regularly undertaken by the Institution. The institutional environment and energy initiatives are confirmed through the following

1. **Green audit / Environment audit**
2. **Energy audit**
3. **Clean and green campus initiatives**
4. **Beyond the campus environmental promotion activities**

Response: C. Any 2 of the above

File Description	Document
Policy document on environment and energy usage Certificate from the auditing agency	[View Document](#)
Green audit/environmental audit report from recognized bodies	[View Document](#)
Provide Links for any other relevant document to support the claim (if any)	[View Document](#)	

7.1.4

Describe the Institutional efforts/initiatives in providing an inclusive environment i.e., tolerance and harmony towards cultural, regional, linguistic, communal socioeconomic and Sensitization of students and employees to the constitutional obligations: values, rights, duties and responsibilities of citizens (Within 500 words)

Response:

- Dr.MGR Janaki college always fosters understanding, acceptance and peaceful coexistence among diverse groups. Students with different economic, religious and cultural backgrounds are treated with respect and have equal opportunities.
- Regular morning assembly with weekly secular prayer bring together students from different faiths.
- Institution takes all efforts to promote cultural activities. Important festivals like Adi perukku, Onam, Krishna jayanthi, Vijayadasami, Christmas and Pongal are celebrated to inculcate religious tolerance. The college student senate organizes the cultural events and all religious festivals.
- Student induction program for the first year students to orient them about the rules and regulations of the college and various activities of the college.
- Institution implements measures to prevent discrimination based on race, religion and disability through the different cells.
- Eye opener sessions are conducted regularly on issues related to tolerance, harmony, ethics ,values and legal awareness
- Students actively engage with local community during extension activities and out reach programs which address the issues related to poverty, inequality and social justice.
- Mentoring sessions guide the students in understanding the rights and responsibilities.
- Electoral literacy club of the college sensitizes students on the electoral rights.
- Seminar on human rights, stress and anger management, Legal rights of women, leadership skills are organized.
- Value education and moral education emphasize on ethics, values and character development.
- The institution hosts fresher's day, inter-collegiate and inter departmental cultural events to showcase the student skills. They are encouraged to participate in other college cultural events.
- Major events like College Day, Sports Day and Achievers day are conducted in which students who excel in academics, co-curricular and extracurricular activities are honored.
- The Natya and Tamil departments conducts several activities to promote culture and language .Hindi department observes the Hindi Diwas day.

- Certificate courses in yoga for dancers, folk dances of Tamilnadu are offered by the department of Natya
- The college observes Independence Day, World environment day, yoga day, National youth day and Republic day to inculcate a sense of responsibility about the country.
- International women's day is celebrated every year and eminent women are honored.
- Dr.MGR Endowment lecture is organized on 8 th January every year in which eminent speakers deliver a talk on current issues.
- Every year a college play is performed by the students on Dr.MGR Birth anniversary, with a culture oriented theme.
- Awareness programs on road safety rules, importance of wearing helmet, seat belt while driving vehicle and substance abuse are conducted.
- Cyber security and cybercrime awareness with the help of cyber crime branch police officers is organized.

File Description	Document
Provide Link for Additional information	[View Document](#)

7.2 Best Practices

7.2.1

Describe two best practices successfully implemented by the Institution as per NAAC format provided in the Manual

Response:

1. Title of the practice: Enriching students with potential for employability.
Support is provided to students to navigate the career search process as most of them are first generation learners.
The objective:

- To ensure students are placed well
- Enhance their speaking and presentation skills.
- To acquire skills.
- To enhance networking and connect with peers which can lead to opportunities

The context:

- Most students come from lower economic strata and are first generation learners. They lack the confidence and skills required for facing interviews and engage in discussions. Varied efforts are taken to make students shed their inhibitions and gain confidence.
- Students come from small local communities and exposure to urban life can be challenging; the college takes several measures required to overcome this challenge.
- The college admits students with special needs and visualizes academic distinction or social integration and better quality life depending on their need.

The Practice:

- Every department plans and organizes seminars/conferences/workshops every academic year.
- MoUs are signed by all departments for lectures, internships and research.
- Experts from academia, industries and several walks of life are invited to give lectures and interact with students.
- Every department has clubs through which several activities are planned and organized entirely by students.
- Hands-on training is given through workshops.
- Internship is mandatory after completing second year, students submit a report.
- Students' participation in intercollegiate seminars is encouraged, they present papers as well.
- Industrial visits for final years adds to their exposure.
- Celebration of festivals (National and seasonal) to encourage a cultural orientation with a cosmopolitan outlook.
- A teacher especially to take care of students with special needs to ensure their skill enhancement throughout the college life until successful placement and integration.
- Vocational training provided.
- Placement Cell that not only invites organizations for campus interviews but trains students through profile building , skill development programs and training for speaking skills to sit for interviews.

Evidence of success:

- The number of students who get placed has been on the rise.
- Many students pursue higher education/research
- Some turn confident entrepreneurs.
- Many secure University ranks.
- Participants come back with certificates and trophies from intercollegiate events.
- Students with special needs have accomplished well.

Problems encountered:

- Financial and social challenges that make students wish to discontinue.
- Inhibiting family situations for first generation learners.
- Anxiety over steering their way through the academic system.

Resources required:

- Sponsorships for economically deserving students and those with special needs are given by the management under it's discretion. The arrangement to provide free coaching for writing UPSC and IAS exams is a step to support them too.
- Government scholarships and scholarships from other organizations are directed to the needy.
- Availability of more funding will enable more numbers of students to receive vocational training.

2. Title of the practice: To instill a sense of responsibility towards society and the nation among the student.
Objectives:
1. To actively engage students with local community fostering a sense of social responsibility.

2. To develop leadership skills and interpersonal competencies.

3. To share academic knowledge and expertise with local community.
4. To address social, environmental or community issues bringing positive change through service and outreach.

Context:
Extension services empower the community through education and training. It benefits the community which they engage with and the students at large.It fosters a sense of belonging, tolerance and empathy among all students.

Practice:

- Every student is a part of an extension service which includes National Service Scheme, Youth Red Cross, Red ribbon club and Rotaract.
- A week long camp is organized in the village adopted by NSS. Training sessions on health and hygiene, mushroom cultivation, vermicomposting techniques are organized to the local community. Competitions are conducted for the school students in the village.
- Electoral literacy club of the college sensitizes the students on the voting right.
- Every department has club activities which engage in out- reach programs.
- Local government schools are identified and our students help them in Math,computer science and English classes.
- The students from all departments visit Dr.MGR School for Speech and Hearing impaired at Ramavaram and conduct classes on Health & Hygiene, Math, Stress and anger management, storytelling sessions and computing skills.

Evidence of success:
Our NSS student participated in the Republic day parade at New Delhi. NSS volunteers attended the National integration camp held at Madhya Pradesh. Special camp was organized at Manganyam village at Sriperambudur taluk, Kanchipuram district, in which more than 90 NSS volunteers participated and conducted several activities for 6 days. First aid training, Cardiopulmonary resuscitation (CPR), Blood donation, Eye and Dental camps were conducted on campus. Awareness programs on Drug abuse, child trafficking, breast cancer, menstrual hygiene, AIDS and cleanliness were organized. Students volunteer as scribes to visually impaired and mentally challenged students.

Problems encountered:
Safety precautions are taken to escort these students when they participate in community service activities. Continuous follow-up of the activities in the community is difficult due to time constraint and distance.

Resources required:
More interaction among departments to make the outreach and community service meaningful. Resourceful knowledge sharing helps in better outcome.

File Description	Document
Best practices as hosted on the Institutional website	[View Document](#)

7.3 Institutional Distinctiveness

7.3.1

Portray the performance of the Institution in one area distinctive to its priority and thrust within 1000 words

Response:

Distinctive Area of Priority - Inclusive Education

- The mission of our institution is to achieve inclusive education. As part of this goal as well as reflecting our founder Bharat Ratna Dr.M G Ramachandran's concern for the Hearing impaired and physically challenged, the institution integrates as many of such students as possible in the mainstream.
- Speech and Hearing impaired students, children with mild Mental retardation, Downs syndrome, Autism spectrum disorders and partial blindness are admitted every year. Nearly 120 such students have been admitted in the last 5 years.
- Management offers fee waivers to the students with special needs and economically deserving.
- These students are given a campus awareness program on the first week of admission and a meeting is organized with the parents where they are briefed about the rules and regulations of the college.
- Special students are made to attend class with other typical students and this helps them to integrate with the mainstream. Other students in turn help these special students to cope with the class.
- We have a special student in the college senate (student council) and in the Rotaract Board as well.
- A faculty is appointed to help these students with the academics. Every day an hour of special class after college hours is conducted to revise the daily lessons.
- Scribes are provided to help these students write the semester examinations.
- Free bus pass and other scholarships /assistance provided by the government to these students are arranged by the faculty member incharge of the special students.
- Private Scholarship is also offered by various organizations i.e., Samarthanam Trust, United way, Agro Crops and Rajasthani Association
- National Career service center for the differently abled and the Vocational Rehabilitation center conducts classes in Computing skills, Practical accounting, Spoken English, Tally and Technical writing for these students every day for 2 hours before the regular classes begin.
- National Film Development Corporation (NFDC) conducts Animation classes with stipend
- The management offers Indian Sign Language course for the interested faculty members and students, which helps them to communicate with the students with special needs.
- A few Faculty members have also qualified with the B.Ed program in special education.
- Universal design for learning to support inclusive education by providing multiple means of representation and expression to cater to diverse learners is also done.
- Parent teachers meeting is conducted regularly to discuss the progress of the ward.
- The talent and interest of these students are identified and they are trained accordingly. Apart from academics these children are trained in Dance, Music and Theatre by RASA (NGO).They actively participate in cultural activities held in and outside the college.

- Students interested in sports are trained by our Physical Director and they participate in the Para sports competitions. Self Defense classes are conducted for all students.
- Vocational training such as tailoring, block printing ,sanitary pad making and cosmetology is offered through the entrepreneurship cell of the college.
- Free Job oriented training programs and placement training such as courses on Tally, Microsoft office, are offered by NGO such as Mahindra pride school, Youth for Job and Barclays.
- Free computers and Hearing aids are provided to these students, sponsored by NGOs.
- Coaching for TNPSC group IV exams and other competitive exams are conducted by JM Foundation, Parents Deaf Association. All these students secure good placement offer before the final semester and 50% are placed in Government and private organizations. Nearly 30% of the special students progress to higher education.10% are entrepreneurs.

File Description	Document
Appropriate web in the Institutional website	View Document
Any other relevant information	View Document

5. CONCLUSION

Additional Information :

The quality policy of Dr. MGR-Janaki College is derived from the vision of the college, which aims at empowering women and ensuring their holistic develoment.

The quality policy is initiated by the Internal Quality Assurance Cell (IQAC) of the college and is issued with the approval of the Governing Body of the college.

1. To provide a conducive academic environment and the best possible infrastructure for creating competent, self-reliant and socially responsible individuals.
2. To provide job-oriented and value-based education that ensures respect for the rights, differences and dignity of others.
3. To ensure responsibility and accountability in all relationships with its stakeholders including students, faculty, staff, partners, the government and local communities.
4. To provide an effective source of work force to contribute towards the growth and development of the nation on continual improvement basis.

Concluding Remarks :

Inclusivity, real time experience through mandatory internship and successfully running an undergraduate and post graduate programme in Natya – a multidisciplinary course, (the only one of its kind offered by the University of Madras) for almost two decades now is our strength. Inclusivity is in keeping with the teaching of ethics and values that the college has always prioritized. Students with special needs across departments are nurtured and cherished by teachers and students alike. The trust placed by their parents is an intangible feather in our cap. Internship is an important activity that manifests our motto – 'Excellence through diligence'. Natya is an innovative course that gives precedence to well being and cultural worth amidst professional and job oriented courses.

Dr. MGR- Janaki College is guided by the vision of instilling confidence, competence and culture in the young women students who graduate from its portals. Towards this end, all our actions are oriented towards empowering them. Several curricular and co-curricular activities offer opportunities to draw out their potential and enable them to step out with confidence. Multiple academic programmes, from texts and classroom learning to seminars and internships ensure competence in their respective disciplines. Regular eye opener sessions and celebration of traditional, religious and national festivals inculcates in them a strong sense of culture that is unique to our nation. Every effort for a holistic empowerment of our women students is in place.

6.ANNEXURE

1.Metrics Level Deviations

Metric ID	Sub Questions and Answers before and after DVV Verification
1.2.1	**Number of Certificate/Value added courses offered and online courses of MOOCs, SWAYAM, NPTEL etc. (where the students of the institution have enrolled and successfully completed during the last five years)** Answer before DVV Verification : Answer After DVV Verification :101 Remark : As per clarification received from HEI, DVV input is recommended.
2.1.1	**Enrolment percentage** 2.1.1.1. **Number of seats filled year wise during last five years (Only first year admissions to be considered)** Answer before DVV Verification: 2.1.1.2. **Number of sanctioned seats year wise during last five years** Answer before DVV Verification: Remark : As per clarification received from HEI, DVV input is recommended.
2.1.2	*Percentage of seats filled against reserved categories (SC, ST, OBC etc.) as per applicable reservation policy for the first year admission during the last five years* 2.1.2.1. **Number of actual students admitted from the reserved categories year wise during last five years (Exclusive of supernumerary seats)** Answer before DVV Verification:

2.1.1.1 Answer before DVV Verification:

2022-23	2021-22	2020-21	2019-20	2018-19
1396	1248	1331	1349	1413

Answer After DVV Verification :

2022-23	2021-22	2020-21	2019-20	2018-19
1379	1214	1312	1310	1384

2.1.1.2 Answer before DVV Verification:

2022-23	2021-22	2020-21	2019-20	2018-19
1554	1554	1528	1458	1458

Answer After DVV Verification :

2022-23	2021-22	2020-21	2019-20	2018-19
1633	1643	1620	1548	1600

2.1.2.1 Answer before DVV Verification:

2022-23	2021-22	2020-21	2019-20	2018-19

375	375	369	352	352

Answer After DVV Verification :

2022-23	2021-22	2020-21	2019-20	2018-19
408	368	417	348	361

2.1.2.2. **Number of seats earmarked for reserved category as per GOI/ State Govt rule year wise during the last five years**

Answer before DVV Verification:

2022-23	2021-22	2020-21	2019-20	2018-19
375	375	369	352	352

Answer After DVV Verification :

2022-23	2021-22	2020-21	2019-20	2018-19
532	532	532	499	499

Remark : As per clarification received from HEI, DVV input is recommended.

2.4.1 | **Percentage of full-time teachers against sanctioned posts during the last five years**

2.4.1.1. **Number of sanctioned posts year wise during the last five years**

Answer before DVV Verification:

2022-23	2021-22	2020-21	2019-20	2018-19
147	143	133	136	144

Answer After DVV Verification :

2022-23	2021-22	2020-21	2019-20	2018-19
148	145	133	137	144

Remark : As per clarification received from HEI, DVV input is recommended.

3.1.1 | *Grants received from Government and non-governmental agencies for research projects / endowments in the institution during the last five years (INR in Lakhs)*

3.1.1.1. **Total Grants from Government and non-governmental agencies for research projects / endowments in the institution during the last five years (INR in Lakhs)**

Answer before DVV Verification:

2022-23	2021-22	2020-21	2019-20	2018-19
0	0	14.4	0	0

Answer After DVV Verification :

2022-23	2021-22	2020-21	2019-20	2018-19
0	0	2.40	0	0

Remark : As per clarification received from HEI, DVV input is recommended.

3.4.3	*Number of extension and outreach programs conducted by the institution through organized forums including NSS/NCC with involvement of community during the last five years.*
	3.4.3.1. **Number of extension and outreach Programs conducted in collaboration with industry, community, and Non- Government Organizations through NSS/ NCC etc., year wise during the last five years**

Answer before DVV Verification:

2022-23	2021-22	2020-21	2019-20	2018-19
77	27	20	39	40

Answer After DVV Verification :

2022-23	2021-22	2020-21	2019-20	2018-19
61	26	13	33	37

Remark : As per clarification received from HEI, DVV input is recommended.

3.5.1	*Number of functional MoUs/linkages with institutions/ industries in India and abroad for internship, on-the-job training, project work, student / faculty exchange and collaborative research during the last five years.*

Answer before DVV Verification :
Answer After DVV Verification :18
Remark : As per clarification received from HEI, DVV input is recommended.

4.4.1	*Percentage expenditure incurred on maintenance of physical facilities and academic support facilities excluding salary component, during the last five years (INR in Lakhs)*
	4.4.1.1. **Expenditure incurred on maintenance of infrastructure (physical facilities and academic support facilities) excluding salary component year wise during the last five years (INR in lakhs)**

Answer before DVV Verification:

2022-23	2021-22	2020-21	2019-20	2018-19
67.61	93.19	106.21	146.26	130.26

Answer After DVV Verification :

2022-23	2021-22	2020-21	2019-20	2018-19
15.61	16.58	88.009	79.91	64.33

Remark : As per the revised data and clarification received from HEI, based on that DVV input is recommended.

5.2.1	**Percentage of placement of outgoing students and students progressing to higher education during the last five years**

5.2.1.1. Number of outgoing students placed and / or progressed to higher education year wise during the last five years

Answer before DVV Verification:

2022-23	2021-22	2020-21	2019-20	2018-19
684	486	330	613	862

Answer After DVV Verification :

2022-23	2021-22	2020-21	2019-20	2018-19
326	295	224	423	115

5.2.1.2. Number of outgoing students year wise during the last five years

Answer before DVV Verification:

2022-23	2021-22	2020-21	2019-20	2018-19
1367	1317	1324	1411	1291

Answer After DVV Verification :

2022-23	2021-22	2020-21	2019-20	2018-19
1200	1191	1354	1356	1060

Remark : As per clarification received from HEI, DVV input is recommended.

5.3.1	**Number of awards/medals for outstanding performance in sports/ cultural activities at University / state/ national / international level (award for a team event should be counted as one) during the last five years**

5.3.1.1. *Number of awards/medals for outstanding performance in sports/cultural activities at national/international level (award for a team event should be counted as one) year wise during the last five years*

Answer before DVV Verification:

2022-23	2021-22	2020-21	2019-20	2018-19
32	17	1	20	30

Answer After DVV Verification :

2022-23	2021-22	2020-21	2019-20	2018-19

00	05	01	05	08

Remark : As per clarification received from HEI and Exclude Intercollegiate awards, thus DVV input is recommended.

5.3.2	**Average number of sports and cultural programs in which students of the Institution participated during last five years (organised by the institution/other institutions)**

5.3.2.1. **Number of sports and cultural programs in which students of the Institution participated year wise during last five years**

Answer before DVV Verification:

2022-23	2021-22	2020-21	2019-20	2018-19
84	61	32	49	57

Answer After DVV Verification :

2022-23	2021-22	2020-21	2019-20	2018-19
15	10	10	12	13

Remark : As per clarification received from HEI, DVV input is recommended.

6.3.2	**Percentage of teachers provided with financial support to attend conferences/workshops and towards membership fee of professional bodies during the last five years**

6.3.2.1. **Number of teachers provided with financial support to attend conferences/workshops and towards membership fee of professional bodies year wise during the last five years**

Answer before DVV Verification:

2022-23	2021-22	2020-21	2019-20	2018-19
28	22	3	99	11

Answer After DVV Verification :

2022-23	2021-22	2020-21	2019-20	2018-19
27	21	03	98	11

Remark : As per clarification received from HEI, DVV input is recommended.

6.3.3	*Percentage of teaching and non-teaching staff participating in Faculty development Programmes (FDP), Management Development Programmes (MDPs) professional development /administrative training programs during the last five years*

6.3.3.1. **Total number of teaching and non-teaching staff participating in Faculty development Programmes (FDP),** *Management Development Programmes (MDPs)* **professional**

development /administrative training programs during the last five years

Answer before DVV Verification:

2022-23	2021-22	2020-21	2019-20	2018-19
218	182	132	40	4

Answer After DVV Verification :

2022-23	2021-22	2020-21	2019-20	2018-19
17	15	10	12	03

6.3.3.2. **Number of non-teaching staff year wise during the last five years**

Answer before DVV Verification:

2022-23	2021-22	2020-21	2019-20	2018-19
45	43	37	44	42

Answer After DVV Verification :

2022-23	2021-22	2020-21	2019-20	2018-19
45	43	37	44	42

Remark : As per clarification received from HEI, DVV input is recommended.

| 6.5.2 | **Quality assurance initiatives of the institution include:**

1. **Regular meeting of Internal Quality Assurance Cell (IQAC); quality improvement initiatives identified and implemented**
2. **Academic and Administrative Audit (AAA) and follow-up action taken**
3. **Collaborative quality initiatives with other institution(s)**
4. **Participation in NIRF and other recognized rankings**
5. **Any other quality audit/accreditation recognized by state, national or international agencies such as NAAC, NBA etc.**

Answer before DVV Verification : A. Any 4 or more of the above
Answer After DVV Verification: C. Any 2 of the above
Remark : As per clarification received from HEI, DVV input is recommended. |

| 7.1.2 | **The Institution has facilities and initiatives for**

1. **Alternate sources of energy and energy conservation measures**
2. **Management of the various types of degradable and nondegradable waste**
3. **Water conservation**
4. **Green campus initiatives**
5. **Disabled-friendly, barrier free environment**

Answer before DVV Verification : A. 4 or All of the above
Answer After DVV Verification: C. 2 of the above |

	Remark : As per clarification received from HEI, bills for the purchase of the facilities are not provided, thus DVV input is recommended.
7.1.3	**Quality audits on environment and energy regularly undertaken by the Institution. The institutional environment and energy initiatives are confirmed through the following** 1. **Green audit / Environment audit** 2. **Energy audit** 3. **Clean and green campus initiatives** 4. **Beyond the campus environmental promotion activities** Answer before DVV Verification : A. All of the above Answer After DVV Verification: C. Any 2 of the above Remark : As per clarification received from HEI, DVV input is recommended.

2.Extended Profile Deviations

ID	Extended Questions
1.1	**Number of teaching staff / full time teachers during the last five years (Without repeat count):** Answer before DVV Verification : 300 Answer after DVV Verification : 276
2.1	**Expenditure excluding salary component year wise during the last five years (INR in lakhs)** Answer before DVV Verification:

Answer before DVV Verification:

2022-23	2021-22	2020-21	2019-20	2018-19
87.98	105.59	128.98	259.80	203.23

Answer After DVV Verification:

2022-23	2021-22	2020-21	2019-20	2018-19
87.98	105.59	128.97	261.71	203.22